

# Decision Support Tool Worksheet



## STATE-LOCAL PARTNER CARES RELIEF FUND

In 2019 the California Arts Council adopted a strategic framework as a decision-making roadmap to further support our commitment towards our agency vision of “A California where all people flourish with universal access to and participation in the arts.” Included in this framework is a Decision Support Tool. This tool is designed for use by the Council and Agency to bring consistency to our decision-making process and align our programmatic decisions with our equity goals.

As part of the SLP CARES Relief Fund application process, we require all participating SLPs to utilize a modified version of the CAC’s Decision Support Tool to ensure unbiased decision making for regranting efforts with focused support towards communities of color disproportionately impacted by COVID-19.

COVID-19 has elevated the conversation of disparities in race and access to resources. Prioritizing racial equity as part of these funds’ deployment will help expose and heal the disparities in our system at the local and state level.

Please use this worksheet and upload it to the support materials section.

**Please note:** To complete the fillable form, you will need to download and save a copy of the document to your hard drive. Alternatively, you may complete all your responses on a word document and paste the responses on the PDF form. If you experience any technical difficulties, please reach out to Maya Austin ([maya.austin@arts.ca.gov](mailto:maya.austin@arts.ca.gov)) or use the Calendly link to schedule a 15-minute consultation. Once the worksheet is complete, please upload it to the support materials section of the application at [calartscouncil.smartsimple.com](http://calartscouncil.smartsimple.com).

If you would like to explore the Decision Support Tool in its entirety, it can be found on [page 37 of the CAC’s Strategic Framework](#).

For more information on our racial equity statement, please refer to [page 31-33 of the CAC’s Strategic Framework](#).

## Tier 1: Basic Capacity

**PURPOSE STATEMENT:** Clearly state the desired action and its high-level expected benefit.  
(Maximum 300 words)

**TIMELINE:** What is the desired timeline for this action?

Start date:

End date:

**STAFFING & PARTNERS: What is required to fully support this action? Staffing, community partners, outreach and cultivation, a community advisory group, etc.?**  
(Maximum 600 words)

## Tier 2: Public Input and Impact

**Who is expected to benefit?** (Maximum 300 words)

**Have you or will you provide opportunities for impacted community members to provide input?** (Maximum 300 words)

**At the community, level does this align with the priorities of the county? How?**  
(Maximum 300 words)

**Beyond the community level, does this:** (Maximum 300 words)

- **address root causes of inequity?**
- **foster partnerships?**
- **build capacity?**

### Tier 3: Equity Alignment

**Will your intended design of a re-granting program disadvantage:**

(Maximum 600 words)

- **Certain regions of the county?**
- **Potential beneficiaries who communicate in languages other than English?**
- **Potential beneficiaries who face social stigma, trauma, and/or safety concerns?**
- **Potential beneficiaries with fewer technological resources and/or expertise?**

**If yes to any, what adjustments or changes could be made to offset the disadvantage?** (Maximum 600 words)

#### Tier 4: Post-Decision Considerations

**Describe the roles and responsibilities of staff, partners, panelists, etc. who will be implementing project?** (Maximum 600 words)



**Describe how you will communicate about this program to eligible applicants and the general public? (Maximum 600 words)**