



Strengthening arts, culture,
and creative expression as the
tools to cultivate a better
California for all.

Gavin Newsom, **Governor**
Anne Bown-Crawford, **Executive Director**
1300 I Street, Suite 930, Sacramento, CA 95814
(916) 322-6555 | www.arts.ca.gov

PUBLIC MEETING AGENDA
March 17, 2022
2:00 PM – 5:00 PM

Public meeting access will be provided online at
<https://arts.ca.gov/about/council-meetings/>

2:00 PM	1. Call to Order	L. Gonzáles-Chávez
2:05 PM	2. Acknowledgment of Tribal Land	A. Bown-Crawford
2:10 PM	3. Roll Call and Establishment of a Quorum	K. Margolis
2:15 PM	4. Minutes from Previous Council Meeting • March 3, 2022 TAB A	L. Gonzáles-Chávez
2:20 PM	5. Public Comment Two forms of public comment will be offered: - Written comments will be accepted online prior to and during the Council meeting - Live comments will be accepted during this agenda item in the meeting via Zoom or phone. Live public comment may be limited to 2 minutes per person. Access and instructions will be provided at https://arts.ca.gov/about/council-meetings/	K. Margolis
2:50 PM	6. Voting Item: Review and revise the funding allocations table for the slate of 2022 grant programs. TAB B	L. Gonzáles-Chávez
3:05 PM	7. Voting Item: Approval of 2022 Cycle B Guidelines TAB C Returning Programs: <ul style="list-style-type: none"> ● Individual Artist Fellowships ● Administrators of Color Fellowship ● Technical Assistance: Cultural Pathways Creative Youth Development Funded Programs: <ul style="list-style-type: none"> ● Artist in Schools ● Artists in Schools-Exposure ● Arts Integration Training ● JUMP StArts 	C. Montoya L. Gonzáles-Chávez

	<ul style="list-style-type: none"> • Creative Youth Development (formally Youth Arts Action) 	
4:05 PM	8. Discussion Item: Discussion on the funding formula for 2022 Cycle A using the Decision Support Tool TAB D	C. Montoya L.González-Chávez
4:50 PM	9. Future Agenda Items Roll Call	L. González-Chávez K. Margolis
5:00 PM	10. Adjournment	L. González-Chávez

1. All times indicated and the orders of business are approximate and subject to change.
2. **Any item listed on the Agenda is subject to possible Council action.**
3. A brief mid-meeting break may be taken at the call of the Chair.
4. The CAC retains the right to convene an advisory committee meeting pursuant to Government Code Sec. 11125 (d).
5. Per Executive Order N-29-20, the Council Meeting will be held via teleconference. There will be no physical meeting location in order to comply with public health guidelines. If you need additional reasonable accommodations, please make sure you request no later than March 11, 2022 at 5 pm. Please direct your request to the Public Affairs Specialist, Kimberly Brown, at kimberly.brown@arts.ca.gov.
6. Public comment instructions will be provided at <https://arts.ca.gov/about/council-meetings/>.
7. Arts and cultural organizations or coalitions that wish to be scheduled on an upcoming agenda must submit a request to info@arts.ca.gov outlining a synopsis of their work and their purpose for inclusion at a Council meeting. All requests will be sent to the Council Chair for consideration, and may or may not be accepted and subsequently scheduled.

TAB A

California Arts Council | Public Meeting | 3/17/2022



Strengthening arts, culture,
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DRAFT MINUTES OF PUBLIC MEETING

March 3, 2022

10:00 a.m. to 2:15 p.m.

The members of the California Arts Council convened via web conference to discuss and vote on various items as listed in the minutes below. The full audio and video of the meeting can be accessed [here](#).

PRESENT:

Council Members:

Lilia Gonzáles-Chávez, Chair
Consuelo (Chelo) Montoya, Vice Chair
Jodie Evans
Jonathan Moscone
Roxanne Messina Captor
Philip Mercado
Ellen Gavin
Vicki Estrada (Arrived later, as scheduled)

Arts Council Staff:

Anne Bown-Crawford, Executive Director
Ayanna Kiburi, Deputy Director
Mark DeSio, Director of Public Affairs
Kristin Margolis, Director of Legislative Affairs
Kimberly Brown, Public Affairs Specialist
Qiana Moore, Outreach & Events Coordinator
Wendy Moran, Graphic Designer

I. **Call to Order**

Meeting was called to order by Chair Lilia Gonzáles-Chávez at 10:00 a.m.

II. **Acknowledgment of Tribal Land**

Acknowledgment of Tribal Land was made by Director Anne Bown-Crawford.

III. **Roll Call and Establishment of a Quorum**

Legislative Director Kristin Margolis took roll call. Present were: Lilia Gonzáles-Chávez, Chair; Consuelo (Chelo) Montoya, Vice Chair; Vicki Estrada; Jodie Evans; Jonathan Moscone; Roxanne Messina Captor; Philip Mercado; Ellen Gavin. A quorum was present.

IV. **Chair's Report**

González-Chávez presented the Chair's report. She welcomed the three new members to the Council, and then gave a broad overview of the grant guidelines that would be discussed later by the Council members. The Chair advised the new members that they could consider a few things when reviewing guidelines:

- Are they considering a two-year grant or a single-year grant?
- Is this a re-granting program, which involves additional costs and resources, or is it a program grant?
- What are the technical expectations?

The Chair suggested the new members approach guidelines like a coloring book where the framework is standardized but the Council members have the ability to choose the colors and make the framework as vibrant as they would like.

V. **Director's Report**

Anne Bown-Crawford gave the Director's report, which is found under Tab B [here](#). She began by acknowledging the four new members appointed to the Council by Gov. Newsom, three of whom were in attendance. The Executive Director then gave a staffing update, including the introduction of the CAC's newest hire, Ruth Hansen, as an AGPA Procurement and Grant Administrator.

Bown-Crawford gave an update on the California Creative Corps Pilot Program Development. She said staff was completing the draft program guidelines and application questions and requirements based on recommendations from the panel convenings, and that she would be sharing those with members from the statewide community panel so they can review and meet to offer their feedback.

The Executive Director also gave an update on the Creative Youth Development. She said the CAC is in the process of hiring limited term staff needed to open the five programs that will be supported by this funding over a three-year time period. "We will open these programs concurrently with Grant cycle B of this fiscal year," she said.

Bown-Crawford reported that the FAQ page on the website is still the best way to find answers to most questions quickly. She said the FAQ page is our one-stop resource to answer the most commonly asked questions throughout the grant season with regularly scheduled new updates.

The Executive Director shared the Calendar for 2022 Council meetings, as follows:

- 1.5.22 - Votes necessary to open Grant Cycle "A" January 19th
- 3.3.22 - Guideline approvals Grant Cycle "B"
- 5.12.22 - Funding allocation approval Grant Cycle "A"
- 7.28.22 - 2023 grant slate approval
- 8.18.22 - Evaluation Report 9.15.22 - 2023 Projected Allocations approval
- 12.8.22 - Elections.

The California Poet Laureate nomination process continues. All applications were with the Poet Laureate panelists for ranking on Feb. 23rd. A list of all the nominations as well as the top three candidates selected by the panelists would be sent to the Governor for his consideration

by the end of the month. The Executive Director reported that the Poetry Out Loud State Competition has concluded, and the county champions have been selected. Finally, Bown-Crawford said the CAC was in the process of moving out of the DOJ building and to its new office in Natomas.

VI. **Voting Item: Approval of Minutes from January 5, 2022 Council Meeting**

The Chair called for the motion to approve the January 5, 2022 meeting Minutes with approved changes, of which there were none. Roxanne Messina Captor made a motion to approve the minutes. Vice Chair Montoya seconded the motion.

Ayes: Gonzáles-Chávez, Montoya, Roxanne Messina Captor, Jodie Evans, and Jonathan Moscone.

Noes: None

Abstain: Philip Mercado and Ellen Gavin.

Motion passed.

VII. **Public Comment**

Written public comment was submitted via an online form which opened 10 days prior to the meeting, and closed the morning following the meeting's end. Live public comment was also heard during the meeting and can be heard on the live audio of the meeting [here](#). Written public comment submissions follow beginning on page 7 of this document.

(The next agenda item was taken out of order in an effort to keep the Public Comment item at the published time).

IX. **Committee Update**

- Legislative Committee

Jonathan Moscone highlighted the legislative report, which is found under Tab F [here](#).

(Council returned back to agenda item #8).

VIII. **Voting Item: Approval of panelists pool for 2022**

The Chair noted that panelists are members of the community who have identified an interest in the arts, perhaps they are practitioners themselves or administrators in public arts programs, but they also could be just citizens of the community. Jonathan Moscone made a motion to accept the panelists pool. Jodie Evans seconded the motion.

Ayes: Gonzáles-Chávez, Montoya, Jodie Evans, Ellen Gavin, and Jonathan Moscone.

Noes: None

Abstain: Roxanne Messina Captor (Mercado did not vote).

Motion passed.

IV. **Discussion item: Discussion on grant allocations for Cycle A awards**

Decision. Vice Chair Montoya asked for a broader discussion – or a “briefing” – at this time rather than doing a decision-support tool. The Council agreed. The Chair made a motion to move a million dollars from Gen Ops, which is at \$12.85 million, to add to the Folk and Traditional Arts. Chair Gonzáles-Chávez said the Folk and Traditional Arts population is hard to reach and underserved. Vicki Estrada seconded the motion. Deputy Director Ayanna Kiburi

advised Council members that the action before them was not about the allocation but rather about the formula and ranking. She said the Chair's allocation proposal would need to be agendized, discussed and open to public comment. Jonathan Moscone followed by saying the Council had received good public input, and that he would support a vote in the future about a proposed allocation change.

Vice Chair Montoya agreed that they could not take action at this time for an allocation change. The Chair rescinded her motion, but noted that she wanted to discuss an increase in funding for Folk and Traditional Arts at the next meeting.

The Chair recommended that the Council defer doing a decision-support tool until the next meeting. She suggested there might be a greater outcome by lowering the rank of funded programs.

– BREAK WAS HELD FROM 12:43 p.m. to 1:15 p.m.

X. **Voting Item: Approval of Cycle B Guidelines New**

The Chair noted that this discussion item was under Tab G [here](#). She said a special meeting was likely needed to revisit all of the grant guidelines, but the Council should try to get done what it could today.

Programs:

- **Folk and Traditional Arts** – Gonzáles-Chávez made a motion to table Folk and Traditional Arts until another meeting. Vicki Estrada seconded the motion. Deputy Director Ayanna Kiburi stated that the item, as agendized, was to approve the Folk and Traditional Arts allocation, which meant the Chair's motion would need to be rescinded and a new motion made in accordance with how it was agendized). Therefore, the Chair reluctantly withdrew her original motion to table a vote on Folk and Traditional Arts funding for a future meeting.

Vice Chair Montoya then made a new motion, which was to approve the Folk and Traditional Arts funding, as proposed. Roxanne Messina Captor seconded the motion.

A discussion was held. Vice Chair Montoya said "we have a moment to shape this" program. Her recommendation was to open it for technical support and capacity building, which could include re-granting as part of a pilot. She noted that traditionally the funding level was at \$50,000 but was increased to \$85,000, "which is a step up."

Ayes: None.

Noes: Gonzáles-Chávez, Montoya, Estrada, Evans, Gavin, Mercado, Messina Captor, and Moscone.

A new motion was made by the Vice Chair and seconded by Jonathan Moscone. Montoya's motion was to accept the guidelines as written with the adjustment of expanding it to include that this grant could be used for technical assistance and capacity building. Evans seconded the motion. It was clarified that the amount of funding for the guidelines could be changed at a later date once it was agendized. A

discussion followed. The Chair offered a series of amendments (raise the experience up to five years, require an on-staff folklorist, to allow the up to 10 percent in administrative), which the Vice Chair incorporated into her original motion.

Ayes: González-Chávez, Montoya, Estrada, Evans, Gavin, Mercado, and Moscone

Noes: None.

Abstain: Messina Captor.

Motion passed.

- **Arts and Accessibility** – Estrada made a motion to conditionally approve the guidelines. Moscone seconded the motion. A discussion ensued. An amendment was made by Estrada to include up to five AOs, and Moscone seconded the amendment. Ayes: González-Chávez, Montoya, Estrada, Evans, Gavin, Mercado, Messina Captor, and Moscone
Noes: None.
Motion passed.

Returning Programs:

- **Statewide and Regional Networks** – Vice Chair Montoya made a motion to conditionally accept the statewide regional network guidelines. Evans seconded the motion. Montoya said she was proud to see the racial equity language in the guidelines, as forwarded by the racial equity committee. Ayes: González-Chávez, Montoya, Estrada, Evans, Gavin, Mercado, Messina Captor, and Moscone
Noes: None.
Motion passed.
- **Individual Artist Fellowships** – Messina Captor made a motion to approve the guidelines. Due to time constraints, the Council agreed to table this item until another meeting. As a result, Messina Captor rescinded her motion.

XI. **Voting Item: Approval of Cycle B Guidelines (continued)**

Due to time constraints, the Council agreed to table this item until another meeting.

XII. **Update on California Creative Corps Pilot Program:**

Due to time constraints, the Council noted that there was a briefing paper in the Council book.

XIII. **Future Agenda Items**

Due to time constraints, the Council agreed to table this item until another meeting.

XIV. **In Memoriam:**

Vice Chair Montoya recognized the passing of NONI OLABISI, a Los Angeles artist whose incisive, unflinching murals tackle Black history and social issues.

Vicki Estrada recognized the passing of Steve Salas, a co-founder of the Los Angeles R&B band Tierra, former member of El Chicano and an activist in Chicano politics.

XV. **Adjournment:**

The Council set March 17th, 2022 as its next meeting date to take up the remaining agenda items.

DRAFT



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CAC PUBLIC COMMENT SUBMISSIONS FOR THE MARCH 3, 2022 COUNCIL MEETING

Janis Butler Holm (She/Her/Hers)

Los Angeles County

Is the Organization/Individual a current or former CAC Grantee? Arts and Accessibility

Voting Item: Approval of Cycle B Guidelines, Voting Item: Approval of Cycle B Guidelines (cont.)

Those of us who have been following the CAC's handling of the Arts and Accessibility grants are **absolutely thrilled** to see that these have been reinstated. Here's hoping that the grant options cover the same spectrum they did before--so many otherly abled artists and writers have benefited in the past. Thank you, CAC, for including us in this year's grant possibilities.

Kristen Madsen (She/Her/Hers)

Creative Sonoma, Sonoma County

Is the Organization/Individual a current or former CAC Grantee? State-Local Partnership

Voting Item: Approval of Cycle B Guidelines

I am a signatory to the State Local Partners (SLP) Coalition letter expressing concerns about the Individual Artists Fellowship Grant Guidelines as proposed. I stand by that letter, with the following clarification. The letter could be read to imply that SLPs do not feel capable of managing an equitable process to make fellowship grants to individual artists, including an emphasis on artists from historically marginalized communities. That is definitively not the case. Creative Sonoma, and many of our SLP peers, are already effectively doing exactly that. Rather, our concerns are focused on some of the unintended consequences of the process, core among them the loss of prestige of this fellowship when adjudication does not include all artists in a statewide pool directly.

We are supportive of the CAC, this fellowship program, and of finding new ways for the SLP network to work in partnership with the CAC going forward. We encourage the Council to revisit the fellowship awards process, in conversation with the SLP network, to ensure that this program will serve our collective missions going forward.

Kara Rockett-Arsenault (She/Her/Hers)

Plumas County Arts Commission, Plumas County

Is the Organization/Individual a current or former CAC Grantee? Artists in Schools, Arts & Cultural Organizations General Operating Relief, Arts Education Exposure, Creative California Communities, Organizational Development, State-Local Partnership

Voting Item: Approval of Cycle B Guidelines

Plumas County Arts Commission supports the State-Local Partnership Coalition Group letter regarding the Individual Artist Fellowship guidelines with additional concerns not addressed in the letter.

Our main concern in helping to administer this program is the continued effort to nominate artists without an assurance that a minimum of one artist per county will be selected for a fellowship.

Artists encouraged to apply by our organization in spring 2021, were disheartened to see the minimal effort by the CAC to fund artists in the far northern counties. Many are too discouraged to consider applying again in Cycle B 2022, and don't feel competitive enough when compared to Bay Area or Southern California artists.

Plumas Arts would like to respectfully request that the CAC include an assurance in the Artist Fellowship guidelines that requires a minimum of one artist be selected from each county who participates in the application process.

Thank you,

Kara Rockett-Arsenault

Executive Director

Plumas Arts

Thelma de Castro (She/Her/Hers)

San Diego County

Dear Council: In January 2022 I left a public comment about not having received my \$300 stipend from serving as an Individual Arts Fellowship grant reviewer in the summer of 2021. I am saddened and so disappointed that two months later I still have not received payment. As an artist of color, I find this delay extremely discouraging, especially since the Council is promoting grants programs for this year and soliciting more grant reviewers. The latest communication I have received from staff is that accounting has my paperwork and it is being processed. The automatic reply emails from the staff I worked with as a reviewer are not useful. What a shame that it has taken over 90 days to process a \$300 check. My next step is to contact my California

legislators. I'm hoping the staff will listen to them and I will be helped. The mission of the CAC is not being achieved when you mistreat and disrespect artists this way.

Jonathon Glus and Christine E. Jones

City of San Diego Commission for Arts and Culture, San Diego County

Is the Organization/Individual a current or former CAC Grantee? State-Local Partnership

Chair's Report, Voting Item: Approval of Cycle B Guidelines

We would like to thank California Arts Council members & staff for their support of the State-Local Partners Program (SLP) & appreciate the opportunity to share feedback about the proposed guidelines for Individual Artist Fellowship Program. Firstly, we strongly endorse the Program concept and are prepared to inform San Diego County artists about this opportunity. However, as proposed, we would be tasked with application intake and inviting panels to review the anticipated 500+ submissions and recommend 5-20. We simply do not have staff capacity to undertake this level of review as we continue to struggle with staff shortages, as does CAC. This proposal would require us to hire a vendor to facilitate the process, necessitating reducing other anticipated uses of SLP funding – namely technical assistance for BIPOC-serving organizations countywide. Secondly, we are concerned that SLPs with the largest county populations would have to expend considerably more resources to facilitate the volume of submissions we would receive than small population counties. As proposed, each county would be eligible for at least 1 fellow, thus putting the largest population counties at a disadvantage. This raises the question of compensation & the need for additional funds for counties with larger populations to facilitate this process. We share your commitment to California artists, particularly the tremendous talents here in San Diego County. We respectfully thank you for your consideration.

Karla Avila (She/Her/Hers)

Trinity County Arts Council, Trinity County

Is the Organization/Individual a current or former CAC Grantee? State-Local Partnership

Voting Item: Approval of Cycle B Guidelines

The Individual Artist Fellowship Program, as currently drawn, would require TCAC to develop a re-granting structure that would be very costly to implement without guarantee of beneficial outcome. Our experience of pushing grant opportunities to our artists over the past two years suggests that this endeavor would not be productive and could negatively impact our relationships with local artists. Worst case; no artists submit grants, leaving the CAC to think that TCAC did not do our job. Over the past 2 years, TCAC has actively and personally reached out to individual artists to provide information about income opportunities for COVID Relief. Through this interaction, we have

discussed artists' needs with respect to funding. There were many grant opportunities available that required the artists complete an application. We learned the following: Our more qualified artists do not have interest in pursuing grants as they have not been funded in the past; Traditional Artists whose work does not address the required BIPOC themes consider applying to be futile; Identifying as Emerging, Established, or Legacy was a stumbling block; Artists are fearful that their experience in exhibiting and their work samples as reproduced for grant applications, may be inferior and eliminate them. The Trinity County Arts Council must first support our artists' ability to succeed in the grant process through professional development and equipment so that their applications can be competitive.

Jenny Darlington-Person (She/Her/Hers)

Music in the Mountains, Nevada County

Is the Organization/Individual a current or former CAC Grantee? Artists in Communities, Artists in Schools, Arts Education Exposure

Voting Item: Approval of Cycle B Guidelines

I am writing on behalf of rural arts organization to ask the committee to keep rural geography as a factor in when determining whether programming is directed to those who have historically lacked access to arts and cultural programming and education, especially in grant programs that are intended to benefit youth. Many of California's rural communities, especially in Northern California, lack resources and funding for meaningful access to arts and culture. Children and youth are the most impacted by this lack of resources. For example, in Nevada County due to budget cuts and shortages, there are no longer any schools with a dedicated full-time music teacher. At one time, every child in our community received a music education at school. Now only a select few, most from families with the extra resources, participate in regular music education classes. And this problem is not limited to music. Other visual and performing arts classes have faced similar cuts. Local arts organizations are stepping in to fill this gap and provide free or reduced cost classes both during and after school, but we need the support of our State's arts council to fund these important and impactful programs. Thank you for your consideration of this matter.

Anonymous (She/Her/Hers)

Alameda County

Is the Organization/Individual a current or former CAC Grantee? Artists in Communities, Impact Projects

My comment is simply that the Council allow staff to be more accommodating to artists' applications and reach out to communicate if minor attachments are missing rather than using the system of process of elimination or even just no contact.

Anonymous (She/Her/Hers)

Alameda County

Is the Organization/Individual a current or former CAC Grantee? Artists in Communities, Impact Projects

My comment is simply that the Council allow staff to be more accommodating to artists' applications and reach out to communicate if minor attachments are missing rather than using the system of process of elimination or even just no contact.

Anonymous (He/Him/His)

Ventura County

I would like to point out that though to some degree the California Arts Council's support on the creation of a grant for artists in different stages of their practice is a good thing. I am an immigrant, gay, and brown man who does not make work that only thematically or otherwise is focused on gender, race, or politics of the sort and in a way feels limited by the help I can get as a low income artist when it comes to the financial support of my practice. The arts is a diverse pool of thought that does not only centralizes it's existence on institutional critique. Many artists like myself make works related to other subjects that are also important and relevant for our times.

T. Kebo Drew, CFRE (She/Her/Hers)

Queer Women of Color Media Arts Project - QWOCMAP, San Francisco County

Is the Organization/Individual a current or former CAC Grantee? Artists in Communities, Arts and Accessibility, Creative California Communities, Impact Projects, Local Impact, Organizational Development, Professional Development, Youth Arts Action

Chair's Report

INA: Deciding to push "geographic equity" without understanding the arts infrastructure that exists or doesn't exist in certain counties, as well as the structural and systemic issues in those counties, and therefore the reason why there are more applicants and awardees in certain counties makes it clear that the Council still needs to work on understanding equity. CAC needs to find out where artists are and do the work of communicating this opportunity to them. It also needs to reinstate the panel discussion practice so that individual panelists' biases don't have such a large impact on the process. Simply training panelists about how they have to be equitable, without any discussion means that bias cannot be interrupted or addressed by those with more expertise with equity, which a form of education for other panelists. Equity doesn't work if it's only for one part of a given process, it has to be done holistically.

Sarah Russin (She/Her/Hers)

**Los Angeles Contemporary Exhibitions (LACE), Los Angeles County
Is the Organization/Individual a current or former CAC Grantee? Artists in
Communities**

Voting Item: Approval of Cycle B Guidelines

We urge the CAC to reconsider its proposal to limit 2022 General Relief Grants to orgs with budgets of \$250K or less. There are many still small to mid-size organizations that are in serious need at this time, and contribute deeply to the diversity of the State's art presence. CAC's prior investment in these organizations is jeopardized by CAC's exclusion of mid-sized organizations. Thank you for considering opening up the pool to a larger range of potential grantees.

Vinny Picardi

**Picardi Photography, Los Angeles County
Individual Artists Fellowships**

Hello. in December 2020 I applied for the Individual Fellowship Grant. (INA-21-10181) At the time I was not informed that there was a technical error. And although I did attach a letter of support it was not applied. Not until Sept 2021 was I notified that there was a problem. I reached out to Roman Sanchez and although the problem was on your end he informed me that my application was not eligible. In every grant application I have ever submitted through the years, you are notified immediately that there is an error in the upload and you can address that ASAP. As you know the application process is very lengthy and considering this was not a fault of my own I found the response completely unfair. And in the midst of a Pandemic, uncharacteristically unbecoming of your organization.

Please feel free to call or write me with a way forward so I don't have to fill out the application for this upcoming application all over again.

Anonymous

San Francisco County

**Is the Organization/Individual a current or former CAC Grantee? Artists in
Communities, Creative California Communities, Local Impact**

Voting Item: Approval of Cycle B Guidelines

Please bring back Artists in Schools (I am so happy to see that this is being voted on!!)

Would also love to bring back Artists in Communities and Local Impact (and sunset Impact).

Would love to see General Operating support also be available for orgs with larger budgets.

Anonymous

San Francisco County

Is the Organization/Individual a current or former CAC Grantee? Artists in Communities, Artists in Schools, Arts & Cultural Organizations General Operating Relief, Creative California Communities

I am glad that equity is currently being prioritized. However, asking so many questions about how your practice makes the field equitable actually inhibits people from applying as it increases the number of hours that it will take to complete a grant. It means that those with grant writers will have an advantage.

Please also do whatever you can to get program officers etc back so that they can be available for help.

The checks not being handed out on time actually was really hard on folks. I know a lot of smaller orgs that had to forgo paying staff because the checks (that they had budgeted) didn't arrive.

Thank you!

Deborah Wong (She/Her/Hers)

Riverside County

Voting Item: Approval of Cycle B Guidelines

I would like to provide live comments by voice. I am already connected to the live Zoom webinar.

Paul Iannaccone (He/Him/His)

Fremont Symphony, Alameda County

Is the Organization/Individual a current or former CAC Grantee? Arts & Cultural Organizations General Operating Relief

We received a wonderful grant GEN-21-13278 for \$28,500. We received confirmation of our application on Feb 18, 2021, July 28th award letter and public award announcement on September 13. After that, the first and only communication we received were the panel notes on December 3, 2021. At no time did we receive any communication regarding next steps or any missing documentation.

On February 18th I contacted the California Arts Council and was shocked to learn that our grant had been terminated! I am respectfully requesting our reward be un-terminated as we had no notice that any action on our part was needed.

I was told that there had been "a lot of attempted communication" however, if sent we received none of it and yet did receive the December 3 email with panel notes. No other email (I've checked spam), not letters and no phone calls.

Therefore we respectfully request our grant be reinstated.

Respectfully submitted,

Paul Iannaccone

Executive Director

Fremont Symphony

(510) 755-8800

**Judith Schonebaum (She/Her/Hers)
Alameda County**

I am a fine artist (painting/collage) with a background in Folk Arts, focusing lately on sustainability in my work. I've been developing workshops in creative reuse with "past use" textiles and plastic bags which would otherwise be thrown away, creating functional and decorative items, reinterpreting traditional handcrafts with today's materials. I have several places who are welcoming these classes, some being non-profit organizations. I normally get paid through the organizations, but would like to find a way - through grants? - to rent storage, to be able to train an assistant to carry on the program at each location and keep fees low for participants. I am new to the world of grants, as I previously worked many years with an agent for my paintings. Any thoughts on the best ways to approach this, particular grants, etc...?

**Elizabeth Spavento (She/Her/Hers)
Arts Council of Kern, Kern County**

**Is the Organization/Individual a current or former CAC Grantee? Artists in Schools, Arts & Cultural Organizations General Operating Relief, Arts and Public Media, Arts in Corrections, Impact Projects, JUMP StArts, Local Impact, Professional Development, State-Local Partnership, Veterans in the Arts
Voting Item: Approval of Cycle B Guidelines**

As the Executive Director of the Arts Council of Kern, I stand with the 41 State Local Partner designated organizations and urge the California Arts Council to NOT VOTE for the changes in the Individual Artist Fellowship guidelines. Without additional financial support, the new guidelines present an undue administrative burden on the Arts Council of Kern. As of today, March 3, 2022, I am the sole employee of the organization, and I without additional funding to hire staff (whether full employee or independent contractor) I cannot execute this project as outlined in the guidelines. Plus, the guidelines to not guarantee that even if I had the staffing capacity to execute the program that an artist from Kern County would be selected to win an Individual Artist Award. For these

reasons (and others), I urge the CAC Council Members to not adopt the Individual Artist Fellowship guidelines. Thank you!

Adrienne Valencia (She/Her/Hers)

Arts Education Connection San Diego (formerly known as Arts for Learning San Diego, a Young Audiences Affiliate), San Diego County

Is the Organization/Individual a current or former CAC Grantee? Artists in Schools, Arts Education Exposure, Arts Integration Training, JUMP StArts, Statewide and Regional Networks

First, thank you for the work that you do on behalf of the arts in the state of California. My comment is regarding the fact that applicants do not get helpful feedback on submitted grant applications when funding isn't awarded. I have served on a couple of grant panels and know that there was someone taking notes, yet we never received those notes. Last year my organization did not receive any grants, which was disappointing. However, not getting specific feedback does not help us improve what we submit. I did see in the grant portal that there were multiple choice answers that reviewers choose, but they are not specific and therefore not helpful. I ask you to please make specific comments available to applicants who are not awarded grants. Thank you.

Thomas Centolella (He/Him/His)

Is the Organization/Individual a current or former CAC Grantee? Artists in Schools

As an artist who has been dedicated to his art for 50 years--and quite successful as well--I was greatly disheartened to see that the Legacy Fellowship required only 10 years of experience. Who came up with such a lame criterion? In addition, the CAC announced that panelist comments would be available to all applicants. I have written and called the CAC more than once requesting these comments and have yet to receive any reply whatsoever. It might well be that you're understaffed but too much time has already passed. I have the right to know exactly why I wasn't chosen for this fellowship, despite having been a Fellow years ago and presenting impeccable credentials.

Janet Phinick (She/Her/Hers)

Art League of Lincoln, Placer County

Art League of Lincoln has tasked me with applying for Cycle A Operational Support Relief grant funding. We are ready to start populating our application on-line. Because our account has been inactive for over 12 months, we needed to re-certify. We attempted to update our contact information online, but when we save the changes, nothing happens. Also, I did not see a PAPER APPLICATION process option online, as

a back up for system issues, similar to what we are experiencing. Unfortunately, your public numbers are unattended to. Also, your staff does not respond to their emails, or calls (I was able to secure phone numbers and 3 of 5 had full mailboxes). I listened to the YouTube Instructional Webinar and read through you online instructions. After two weeks of not getting any response to my cries for help, I have decided to call into your meeting today. Please direct the CAC staff to find and respond to my emails from: axon@ix.netcom.com. and phone calls from 408/317-8801. My expectation is that someone will provide me with a paper application and respond to my emails and phone calls. Thank you.

Poppy Peach Nichols (She/Her/Hers)

West Coast Songwriters Association, San Mateo County

Is the Organization/Individual a current or former CAC Grantee? Statewide and Regional Networks

I want to thank the hard working council members, there are so many moving pieces and I'm sure you are all doing your absolute best. WCS was one of the organizations that originally was denied a grant last season but then did receive a grant after more funds were released. We are so grateful to have been awarded the grant however we have still not received a check from the CAC. While listening to the public comments during the meeting yesterday, I did note that several others are having this same issue. I know our organization is not alone and that staffing shortages have been an issue. We are eagerly awaiting this grant and we look forward to participating in the next grant season so we can continue to develop our young adult program and support the songwriters throughout our communities.

Hannah Rubalcava (She/Her/Hers)

Santa Barbara County Office of Arts and Culture, Santa Barbara County

Creative California Communities, JUMP StArts, State-Local Partnership

Voting Item: Approval of Cycle B Guidelines

Please reconsider the Individual Artist Fellowship Guidelines(IAF) as presented for the following reasons:

1. There is no guarantee that there will be geographic equity in funding
2. The grant application is disproportionate in the work it takes to apply. Artists applying for \$5000 should not be required to complete the same application as artists applying for \$50000
3. Having SLPs nominate artists without having any guarantee of funding to our county's or involvement in the decision-making process will do harm to the relationships with our artists and cultural practitioners.

66% of 2021 IAF went to 3 counties proving the guidelines are inequitable geographically. The CAC leans heavily on the SLPs to administer this program. There should be a guarantee that some funding would go to our artists in each of our communities.

Grant making best practices encourage applications be proportionate to the amount of funding received to not unduly burden artists that are already under resourced. The IAF application should not be the same for each tier.

One of the most important parts of being an SLP is our relationships with our artists/cultural practitioners. When we appear to be administrators of a program, and then no funds come into our counties, it creates distrust between us and the people we serve.

SLPs shared our concerns and solutions to these issues with CAC staff on Feb 11- none of these were addressed or considered. We would be happy to further work on this program.

TAB B

California Arts Council | Public Meeting | 3/17/2022



Memorandum

1300 I Street, Suite 930, Sacramento, CA 95814
 T: (916) 322-6555 | F: (916) 322-6575
www.arts.ca.gov

Date: March 17, 2022

To: Council Members

From: Ayanna Kiburi, Deputy Director

Re: 2022 Allocations (Cycle A and B)

The Council votes to amend the total allocations for one or more grant programs and move those funds to increase the allocation for the Folk and Traditional Arts grant program.

In 2021, the Council voted to allocate the slate of 2022 grant programs as per the table included below. At this time, the Council has reconsidered the allocation for the Folk and Traditional Arts grant program and would like to increase the allocation by moving funds from one or more grant program allocations.

2022 Allocations								
Grant Name	Current Allocation*	Current No. of Years	Current Maximum Grant Award (per year)	Allocation Scenario	No. of Years	% of Total Allocation	Proposed Maximum Award (per year)	Projected and actual # of Grantees (Approx.)*
General Operating Relief for Arts and	\$13,948,818	1	\$ 30,000.00	\$ 12,850,000.00	1	37%	\$30,000	430
Impact Projects	\$4,156,514	1	\$ 20,000.00	\$ 4,156,514.00	1	12%	\$20,000	200
Individual Artist Fellowships	\$2,123,500	1	Varies by tier	\$ 3,720,509.00	1	11%	Varies by tier	
State-Local Partners	\$4,990,487	1	\$ 45,000.00	\$ 3,180,000.00	1	9%	\$ 60,000.00	51
JUMP StArts	\$2,565,000	1	\$ 50,000.00	\$ 2,565,000.00	1	7%	\$ 50,000.00	90
Statewide and Regional Networks	\$2,525,849	1	\$ 35,000.00	\$ 2,525,849.00	1	7%	\$ 50,000.00	60
Reentry Through the Arts	\$1,165,628	1	\$ 50,000.00	\$ 2,331,256.00	2	7%	\$ 50,000.00	35
Administrators of Color	\$350,000	2	\$ 350,000.00	\$ 1,165,000.00	2	3%		1
Cultural Pathways	\$1,161,000	2	\$ 15,000.00	\$ 1,161,000.00	2	3%	\$ 20,000.00	90
Arts and Accessibility	\$500,000	1	\$ 500,000.00	\$ 500,000.00	1	1%	TBD	TBD
SLP Mentorship	\$0		\$ -	\$ 160,000.00	1	0.5%	\$ 40,000.00	1
Technical Assistance for Cultural Pathways	\$150,000	1	\$ 150,000.00	\$ 150,000.00	2	0.4%		1
Folk and Traditional Arts	N/A	1	\$ 85,000.00	\$ 85,000.00	1	0.2%	TBD	TBD
				\$34,550,128				959

TAB C

California Arts Council | Public Meeting | 3/17/2022



Memorandum

1300 I Street, Suite 930, Sacramento, CA 95814
T: (916) 322-6555 | F: (916) 322-6575
www.arts.ca.gov

Date: March 3, 2022

To: Council Members

From: Program Staff

Re: 2022 Grant Cycle B Guidelines

The Council votes to conditionally approve the following slate of 2022 grant program guidelines allowing for CAC staff to make minor edits prior to releasing:
Folk and Traditional Arts, Arts and Accessibility, Statewide-Regional Networks, Individual Artist Fellowship, California Arts Council Administrators of Color, Technical Assistance (Cultural Pathways), Artists in Schools, Artists in Schools- Exposure, Arts Integration Training, JUMP, Creative Youth Development (formally Youth Arts Action)

This memo provides a summary of high-level edits to each of the 2022 Grant Cycle B guidelines that are attached in this tab that must be voted on by Council. The 2022 Cycle B grant programs include new grant programs and those that have not been available in the last two years.

New Grant Programs:

Folk and Traditional Arts *This is the first year that the CAC will provide this grant program. The guidelines are designed as an Administering Organization (AO) that will re-grant to artists and arts organizations across the state.*

Arts and Accessibility *This grant program is returning as an Administering Organization (AO), seeking one or more AOs that will re-grant to artists with disabilities, and arts organizations that serve artists with disabilities.*

Returning Grant Programs:

Statewide and Regional Networks *This grant program is the same as the 2021 program. The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application.*

Individual Artist Fellowship *As indicated in the State-Local Partner (SLP) guidelines approved by Council at the January meeting, the Individual Artist Fellowship (INA) program will be implemented as a partnership between the CAC and the SLPs. SLPs*

will facilitate outreach and an open application and adjudication process in their respective counties and elevate the top ranking applicants to the CAC for panel review. The CAC will award the top ranking applicants overall with a minimum of one award going to an artist in each county.

Additional changes to the program guidelines come in response to feedback from 821 individual artists that gave feedback in a survey directly to CAC staff. These changes include a revision of the review criteria, ways in which artists are asked to identify with specific career tiers, and the award amount aligned with each tier.

California Arts Council Administrators of Color Fellowship *This program is returning from the pilot implemented in 2019. Based on lessons learned from the pilot, there is more CAC oversight on how the fellows are matched to the host sites.*

Technical Assistance- Cultural Pathways *This program is returning with the same content and goals. This program is now open for applications from all eligible organizations. This is in keeping with the state's practice of offering competitive opportunities. The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application.*

Returning Grant Programs Funded with Creative Youth Development Legislative Mandate Allocation:

Artists in Schools *This grant program is returning with the same essential elements and is now part of the Creative Youth Development initiative. The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application. This is now a two-year program.*

Artists in Schools-Exposure *This grant program is returning with the same essential elements and is now part of the Creative Youth Development initiative . The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application. This is now a two-year program.*

Arts Integration Training *This grant program is returning with the same essential elements and is now part of the Creative Youth Development initiative . The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application. This is now a two-year program.*

JUMP StArts *This grant program is the same as the 2021 program and is now part of the Creative Youth Development initiative. A small difference is that we ask returning applicants to apply with new project content to increase the range of audiences served and increase opportunities for new creative thought.*

Creative Youth Development (formerly Youth Arts Action) This grant program is returning with the same essential elements, and is now part of the Creative Youth Development initiative. The guidelines have been updated to include the CAC's newly adopted Racial Equity and Accessibility criteria and now list the questions within the online application. This is now a two-year program.

New Programs



FOLK AND TRADITIONAL ARTS

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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FOLK AND TRADITIONAL ARTS

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: \$85,000

Estimated Total Number of Grant Awards: 1

Grant Activity Period: November 1, 2022 – October 31, 2023

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

The California Arts Council's policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs. These priorities include recognizing all art forms and artistic traditions that enable full and meaningful creative expression. Our mission of strengthening arts, culture, and creative expression as the tools to cultivate a better California for all will be highlighted through this funding opportunity.

The National Endowment for the Arts defines Folk and Traditional art forms as being “rooted in and reflective of the cultural life of a community and may share a common ethnic heritage, cultural mores, language, religion, occupation, or geographic region. These vital and constantly reinvented artistic traditions are shaped by values and standards of excellence that are passed from generation to generation, most often within family and community, through demonstration, conversation, and practice.”

The **Folk and Traditional Arts (FTA)** grant program intends to redirect resources to build capacity at the local level by funding an Administering Organization (AO) that will regrant funds to artists and arts organizations and provide technical assistance in support of folk and traditional arts expressions. The AO will work directly with artists who belong to family, ethnic, occupational, religious, and-or regional cultural communities that practice traditional art forms. The forms of traditional expression can include but are not limited to: crafts, music, dance, ritual, and technical skills.

This program centralizes local artists, and their artistic processes as vehicles for community vitality. The CAC is ideally looking to fund one AO that has demonstrated capacity for statewide and regional reach. This funding opportunity recognizes that artists are integral to healthy communities, and that the arts are a societal cornerstone that brings people together, builds community, and fosters social progress.

Project Requirements

The CAC will award funds to an Administering Organization (AO) that will develop and administer the Folk and Traditional Arts program statewide.

The AO(s) will be responsible for the planning and implementation of the Folk and Traditional Arts grant program, including but not limited to: development of program components and timeline; implementing statewide and culturally specific engagement strategies to priority communities and trusted culture bearers; regular reporting to and collaborating with the CAC on expanded outreach to

ensure diverse statewide representation of applicants; management of the application processes for artists and arts organizations through implementation, screening applications, award management, and regular reporting to CAC.

Eligibility Requirements

Applicant organizations and their partnering personnel and/or organizations (if applicable) will be assessed on the strength with which they demonstrate the following:

Organizational Capacity and Readiness

- Applicant organization and/or key project personnel must have a minimum of five years of experience working with the nonprofit and/or arts and culture fields in California and must represent communities of color.
- Applicant organization and /or key personnel must demonstrate 5 years of experience reaching diverse communities across the state, such as: communities of color, communities of varying economic means, people with differing technical abilities with computers and Internet communications, racially and ethnically diverse individuals, people with disabilities, LGBTQIA+ people, rural communities, tribal communities, immigrant and refugee communities, people without institutional educational opportunities, and communities that have principal languages other than English.
- Applicant organization and/or key project personnel must demonstrate at least two years of grants management experience and demonstrate administrative and organizational capacity to administer grant programs, including application submission and review processes, financial tracking, and grants management capability.
- Applicant organization and/or key personnel must demonstrate ability to design and implement program with statewide reach that includes rural communities and regions outside of major metropolitan areas.
- Applicant organization and/or key personnel must demonstrate deep knowledge and understanding of the arts and culture ecosystem and an understanding of nonprofit management.

Requirements of the Administering Organization

- Provide grant opportunities for artists, creators, tradition bearers, and/or arts and cultural organizations who are actively working in traditional arts.
- Demonstrate a commitment to reflect, include, and represent the communities to be served.
- Constituent representation must be active, ongoing, effective, and relevant to statewide or regional reach. Successful proposals will demonstrate how the Administering Organizations plan to fund a variety of artists who practice Folk and Traditional Arts statewide and regionally. Special consideration will be given to Administering Organizations who can show the ability to serve multiple communities and support a variety of cultural traditions and practices. Administering Organizations will list their organizations selection criteria for funding artists through this program.
- Provide engagement and access throughout all counties and/or municipalities identified within statewide and regional networks.

- All grantee funded artists must reside and primarily work in California.
- Demonstrate how their funding distribution will align with the CAC's Mission, Vision, and Values.
- Support the creative visions, processes, and projects of artists working in community settings.
- Ensure that individuals to be compensated by this grant are not full-time students in a degree program directly related to any type of compensation/credit for this project.
- Ensure that all CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.
- All recommendations for funding will be reviewed and approved by the CAC. AOs will seek approval from the CAC on all RFPs and contracts distributed to the public and potential grantees before posting.

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- Racial equity statement - Description of the organization's commitment to equitable policies and culture.
- California-based - Documentation of having a principal place of business in California.
- Arts programming - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- 501(c)(3) organization as applicant or fiscal sponsor - non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- Fiscal sponsors - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A Letter of Agreement between the fiscal sponsor and the applicant organization must be signed by a representative from both parties and submitted with the application. A blank signature field will not be accepted. If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
- Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of CAC fiscal sponsors.

- Certificate of good standing - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online Business Search tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

The AO grant will be for up to \$85,000 for the following purposes:

- Program administration of the re-granting program
 - Up to 8% can be applied for this purpose
- Regranting awards of unrestricted funds to artists and arts organizations

Funding Restrictions

For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.

Matching Funds

This program does not require matching funds.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC’s online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Management and Leadership: Demonstrates effective management. When applicable, fiscal sponsor demonstrates effective fiscal management and sound relationship with the applicant organization.

Application Questions and Required Documents

1. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
2. Describe your organization's commitment to reflect, include, and represent the communities served by Folk and Traditional Arts.
3. Provide the executive summary for your organization's current strategic plan. If a current strategic plan is not in place, use up to two pages to describe any existing policies and/or procedures, and timeline for developing a strategic plan.

4. Provide a brief biography for each key individual involved in administrative, artistic, or programmatic leadership positions within your organization. Include name, title, relevant experience, and role.
5. Provide a current list of Board of Directors, Commissioners, Committee, or other appropriate members of your governing body.
6. Upload two signed Letters of Support from key stakeholders, partners, or collaborators. Letters should substantiate the quality of the organization, its programs and services, and affirm the organization's impact on its constituents.

Program Design and Implementation: Indicates clear objectives of your proposal that will support folk and traditional art programming that includes a realistic timeline of activities that support the realization of those objectives. The Folk and Traditional Arts program centralizes local Administering Organizations, artists, and their artistic processes as vehicles for community vitality. The project budget is detailed, includes all expenses relevant to the stated project activities, and includes rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

1. Describe how your proposed re-granting program will advance traditional art forms, traditional artists, and related cultural communities.
2. Describe how your planned activities align with the CAC's Mission, Vision, and Values.
3. Detail how programs and/or services provide engagement and access throughout the state.
4. Complete a detailed project budget, including all expenses relevant to the stated project activities, and include rates of pay that appropriately compensate the labor of all individuals working on the project. Provide details for each line item to be funded by this grant.

Community Engagement and Social Impact: Demonstrates the ways in which the project will foster and promote traditional arts within the communities they are a part of. The proposal centers on funding FTA in an effort to support these strongly rooted communities.

Application Questions and Required Documents

1. Specify clear objectives that address the Folk and Traditional Arts program goals, and include a realistic timeline of activities that support the realization of those objectives.
2. Describe your organization's grant management experience, specifics regarding your online grants management system, and its capacity to manage: application submissions, review processes, financial tracking, grant payments, and grants servicing.
3. Describe your organization's ability to develop and administer a fair and equitable process to identify individual artists and arts/service organizations to receive funds, and to create/manage a competitive grant application and adjudication process.
4. Describe your organizations ability to design and implement a program with statewide outreach and marketing, that includes rural communities and regions outside of major metropolitan areas, and diverse communities such as: communities of color, communities of varying economic means, people with differing technical abilities with computers and Internet communications, racially and ethnically diverse individuals, people with disabilities,

LGBTQIA+people, rural communities, tribal communities, immigrant and refugee communities, people without institutional educational opportunities, and communities that have principal languages other than English.

5. Describe your organization's ability to provide in-person or virtual technical assistance to grant applicants.
6. Describe your organization's plan to evaluate the program and provide a detailed final report to the CAC.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June – July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2024
Final Report Deadline	November 30, 2024

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request.

Organizations seeking technical assistance should contact:

Leslie Giovanini

she/her/hers

Arts Program Specialist

California Arts Council

folktradartsgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

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(916) 322-6555
Toll Free (800) 201-6201
FAX: (916) 322-6575
www.arts.ca.gov

Office Hours
8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: “*This activity is funded in part by the California Arts Council, a state agency.*”
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
- b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.

3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



Administering Organization Grant **ARTS AND ACCESSIBILITY**

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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ARTS AND ACCESSIBILITY ADMINISTERING ORGANIZATION 2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$500,000

Estimated Total Number of Grant Awards: 1 or more

Grant Activity Period: November 1, 2022 – October 31, 2023

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background:

The California Arts Council began offering the Arts and Accessibility grant program in 2000, partnering with an Administering Organization to provide both individual and organizational grants, to increase opportunities for people with disabilities to participate in the arts.

Individual artists may request a grant up to \$3,000 for projects that directly contribute to their professional development and goals, and to create new work. The grant is intended to support the careers and employment of artists with all types of disabilities, including but not limited to, individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Arts or service organizations may request a grant up to \$5,000 to support accommodations to include artists with disabilities in their arts programming, or to create/expand access services to increase attendance or enhance the experience of, audiences with disabilities.

To best serve California artists with disabilities and organizations that support them, the CAC is seeking applications for one or more Administering Organizations to partner with in the 2022-23 grant cycle, who may receive up to \$500,000 to manage the Arts and Accessibility regranting program.

Eligibility: Who can apply?

- Arts or service organizations, individually or in partnership, with a minimum of three years of experience and existing capacity in the following areas:
 - Working with the non-profit or arts/culture fields in California representing disabled artists or arts/service organizations
 - Administering regranting programs to individuals and organizations, including providing direct grant payments
 - Employing an online grants management system to administer the grant application, management and payment process
 - Developing grant guidelines and creating/managing a competitive grant application and adjudication process
 - Reaching artists and arts/service organizations statewide, representative of those served by the Arts and Accessibility grant program

- Providing statewide outreach and marketing, and in-person/virtual technical assistance to grant applicants
- Ensuring that equity and inclusion elements and practices ground every aspect of these activities
- Fiscally sponsored organizations are not eligible to apply.

Program Administration

Administering Organization (AO)

The AO(s) will be responsible for the planning and implementation of the Arts and Accessibility grant program, including but not limited to: development of program components and timeline; implementing statewide and culturally specific engagement strategies to priority communities and trusted culture bearers; regular reporting to and collaborating with the CAC on expanded outreach to ensure diverse statewide representation of applicants; management of the application processes for artists through implementation, screening applications, award management, and regular reporting to CAC.

Program Oversight

California Arts Council

The CAC will be responsible for distributing funds to the AO(s) for regranting and program administration. The CAC will partner with the AO(s) to develop an oversight plan for the CAC that will include providing input and approval on program development and implementation. The CAC expects to participate in bi-weekly check-in meetings with the AO(s), at minimum. The CAC will also conduct a program evaluation to document the impact of the program.

Funding

The AO(s) grant will be for up to \$500,000, for the following purposes:

- Program administration of the grant activities
 - Up to 10% can be applied for this purpose
- Regranting awards of unrestricted funds to individuals
 - Grants of \$3,000 each to Individual Artist grantees
 - Grants of \$5,000 each to Arts/Service Organization grantees

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated;

Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be reviewed, ranked, and considered for funding.

- **Racial equity statement** – Description of the organization’s commitment to equitable policies and culture.
- **California-based** - Documentation of being a California-based nonprofit arts/cultural organization; an arts-based unit of municipal or county government; or a tribal government, or nonprofit social service organization with regular ongoing arts programming and/or services and a principal place of business in California.
- **Arts programming** - Applicants must have a minimum three-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Signed partnership agreement** - If more than one organization is applying in partnership, a partnership agreement signed by all parties must be included.
 - One organization must be the primary applicant. If awarded, that organization would become the legal contract holder with the CAC.
- **Financial documentation** - Applicants must provide a minimum of two years of basic financial information via the Budget Snapshot.
- **Certificate of good standing** - Nonprofit organizations must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online [Business Search tool](#). An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.
- **Signatures on required attachments** - Letters and other attachments requiring signatures [must be signed](#) and submitted with the application. A blank signature field will not be accepted.

Funding Restrictions

- Applying for the Arts and Accessibility Administering Organization grant does not restrict an organization from applying for other CAC grants.

Matching Funds

This program does not require matching funds.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources page](#) of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions will address these same criteria.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Management and Leadership: Demonstrates ability to fulfill services identified in proposal in a sustainable manner. Organization provides evidence of strategies to strengthen organizational capacity, ensure appropriate leadership and compensation for staff, employ effective governance policies. Organization provides evidence of strong fiscal and managerial health, including diversity of revenue sources. Organization demonstrates a commitment to reflect, include, and represent the communities to be served.

Application Questions and Required Documents

1. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
2. Describe your organization's commitment to reflect, include, and represent the communities served by Arts and Accessibility.
3. Provide the executive summary for your organization's current strategic plan. If a current strategic plan is not in place, use up to two pages to describe any existing policies and/or procedures, and timeline for developing a strategic plan.
4. Provide a brief biography for each key individual involved in administrative, artistic, or programmatic leadership positions within your organization. Include name, title, relevant experience, and role.
5. Provide a current list of Board of Directors, Commissioners, Committee, or other appropriate members of your governing body.
6. Upload two signed Letters of Support from key stakeholders, partners, or collaborators. Letters should substantiate the quality of the organization, its programs and services, and affirm the organization's impact on its constituents.

Program Design and Implementation: Demonstrates capacity and readiness to administer a statewide regranting program. Organization provides evidence of at least three years of experience working with the non-profit and/or arts and culture fields in California, reaching artists and arts/service organizations representative of those served by Arts and Accessibility. Organization details ability to administer grants through a robust online grants management system.

Application Questions and Required Documents

1. Specify clear objectives that address the Arts and Accessibility program goals, and include a realistic timeline of activities that support the realization of those objectives.
2. Describe your organization's grant management experience, and specifics regarding your online grants management system, and its capacity to manage: application submissions, review processes, financial tracking, grant payments, and grants servicing.
3. Describe your organization's ability to develop and administer a fair and equitable process to identify individual artists and arts/service organizations to receive funds, and to create/manage a competitive grant application and adjudication process.
4. Describe your organization's ability to design and implement a program with statewide outreach and marketing, that includes rural communities and regions outside of major metropolitan areas, and diverse communities such as: communities of color, communities of varying economic means, people with differing technical abilities with computers and Internet communications, racially and ethnically diverse individuals, people with disabilities, LGBTQIA+people, rural communities, tribal communities, immigrant and refugee communities, people without institutional educational opportunities, and communities that have principal languages other than English.
5. Describe your organization's ability to provide in-person or virtual technical assistance to grant applicants.

- Describe your organization’s plan to evaluate the program and provide a detailed final report to the CAC.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

- Describe your organization’s approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
- Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be [viewed at this link](#). Finalist applicants will be invited to participate in a second-round online interview process with the panel in order to determine final ranks.

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June - July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2023
Final Report Deadline	November 30, 2023

Staff Assistance

CAC staff is available to offer guidance and clarification in preparing your proposal. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request.

Amy Garrett

(she/her/hers)

Arts Program Specialist

California Arts Council

(916) 322-6502

accessibilitygrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

1300 I Street, Suite 930
Sacramento, CA 95814
(916) 322-6555
Toll Free (800) 201-6201
FAX: (916) 322-6575
www.arts.ca.gov

Office Hours

8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

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Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Payee Data Record** - Complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Planning** - Develop and maintain a detailed grant program framework, workplan, and outreach strategy to reflect the geographic diversity of the state, with a clear timeline, outcomes, and deliverables to be approved by the CAC.
- **Managing the grant process** - Develop the guidelines and application processes, manage the collection of applications, provide technical assistance to applicants, screen applications, coordinate application screening and awarding process.
- **Program evaluation** - Participate in program evaluation that could include feedback and data collection.
- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive 100% grant.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Any changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives as to the value of the arts and the use of state funds, grantees are required to include—with the approved grant agreement—copies of signed letters sent to the Governor and state Senate and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <http://findyourrep.legislature.ca.gov>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
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- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments by the posted deadline.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

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3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.

Returning Programs



STATEWIDE AND REGIONAL NETWORKS



2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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STATEWIDE AND REGIONAL NETWORKS

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$35,000

Estimated Total Number of Grant Awards: TBD

Grant Activity Period: November 1, 2022 – October 31, 2023

Matching Funds: This program requires a 1:1 match of award funds.



Apply at: calartscouncil.smartsimple.com

Background & Purpose

The California Arts Council's policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs, and this includes a commitment to support a network of arts service organizations that provide practical resources for the communities they serve. Statewide and Regional Networks grantees continue to provide timely and adaptive services which respond to the needs of culturally specific and geographically diverse communities.

The **Statewide and Regional Networks (SRN)** program intends to contribute to the health and vitality of the creative workforce in California by creating a resilient network of arts service organizations and artists.

An arts service organization is defined as an organization that furthers the interests of artists, creators, tradition bearers, and arts and cultural organizations. They also provide specialized, practical services for artists, arts organizations, and cultural communities.

Program Requirements

- Arts service organizations must provide practical services for artists, creators, tradition bearers, and/or arts and cultural organizations.
- Organizations must demonstrate a commitment to reflect, include, and represent the communities to be served.
- Constituent representation must be active, ongoing, effective, and relevant statewide or regional reach.
- Programs and/or services must provide engagement and access throughout all counties and/or municipalities identified within the statewide or regional network.
- Organizations must be committed to reflect, include, and represent the communities to be served.

Eligibility Requirements

- Applicants must be an arts service organization with statewide or regional reach as stated in Program Definitions. First time applicants to this program are highly encouraged to consult with the managing Arts Program Specialist prior to application submission.
- CAC State-Local Partner grantees are not eligible for Statewide and Regional Networks support in the same fiscal year, with the exception of a State-Local Partner serving as a

Fiscal Sponsor for a distinct network that is not supported through the State-Local Partners program.

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization’s commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A [Letter of Agreement](#) between the fiscal sponsor and the applicant organization **must be signed** by a representative from both parties and submitted with the application. A blank signature field will not be accepted. **If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.**
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
 - Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of [CAC fiscal sponsors](#).
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online [Business Search](#) tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request up to \$35,000 for the grant period.

Statewide and Regional Networks Responsibilities

Statewide and Regional Networks grantees will be expected to:

- Attend CAC convening(s) (if applicable).
- Host virtual and/or in-person meetings for the CAC as needed, when sufficient notice has been given.
- Participate, where feasible, in cooperative information gathering and programming when deemed to be mutually beneficial by both the CAC and the grantee.
- Promote CAC grant opportunities, workshops, and other resources and information to constituents in all counties and/or municipalities identified in the network.
- Participate in program evaluation (if applicable).

Funding Restrictions

- For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.
- State-Local Partners, Cultural Pathways, and Arts and Cultural Organization General Operating Relief applicants are not eligible for Statewide and Regional Networks support in the same fiscal year.

Matching Funds

This program requires a 1:1 match of award funds. If applying for multiple CAC grants in a single fiscal year, distinct matching funds must be identified within each application, if applicable. State funds cannot be used to meet the match. The status of each source must be specified as either projected, pending, or committed.

Matching funds can be met with any combination of in-kind and cash sources.

- **In-kind match** refers to goods or services rather than currency, and for which monetary value can be determined. The use of in-kind contributions to meet the CAC matching funds requirement acknowledges that some organizations may not have the financial capability to provide a 1:1 cash match but can demonstrate the capacity to carry out the activities in the grant application through other sources.
- **Cash match** sources include corporate or private contributions; municipal, county, or federal government funding; or earned income.

If utilizing the value of in-kind support to meet the match, keep in the mind the following:

- In-kind contributions may only be provided by third parties.
- A third party is defined as a service provider, partner, or supplier that is independent of the applicant organization and the CAC and is not compensated through grant funds.
- In-kind contributions may be in the form of space; pro bono consultancy, training or services; supplies; and other expendable property that are given free of charge to the applicant.
- In-kind contributions by state entities are ineligible.
- In-kind contributions must be reflected as an expense in the grant application budget.

Click [here](#) for additional information on CAC in-kind contributions. If you have questions about in-kind contribution documentation or eligibility, please contact the designated staff prior to beginning your application (see Staff Assistance).

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices

- c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Management and Leadership: Demonstrates ability to fulfill programs and services identified in proposal in a sustainable manner. Organization provides evidence of strategies to strengthen organizational capacity, ensure appropriate leadership and compensation for staff, employ effective governance policies, and maintain a structure that is representative of the network. Organization provides evidence of strong fiscal and managerial health, including diversity of revenue sources. Organization demonstrates a commitment to reflect, include, and represent the communities to be served. When applicable, fiscal sponsor demonstrates effective fiscal management and sound relationship with the applicant organization.

Application Questions and Required Documents

1. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
2. Upload a matching funds table. Indicate the source type, identify the source, enter the amount, and indicate the status (Committed, Pending, or Projected).
3. Provide evidence of the following: strategies to strengthen organizational capacity, ensure appropriate leadership and compensation for staff, employ effective governance policies, and maintain a structure that is representative of the network.
4. Describe your organization's commitment to reflect, include, and represent the communities to be served.
5. Provide the executive summary for your organization's current strategic plan. If a current strategic plan is not in place, use up to two pages to describe any existing policies and/or procedures, and timeline for developing a strategic plan.
6. Provide a brief biography for each key individual involved in administrative, artistic, or programmatic leadership positions within your organization. Include name, title, relevant experience, and role.
7. Provide a current list of Board of Directors, Commissioners, Committee, or other appropriate members of your governing body.
8. Letters of Support: Please provide up to two signed letters from key stakeholders, partners, or collaborators. Letters should substantiate the quality of the organization, its programs and services, and affirm the organization's impact on its constituents.

Statewide or Regional Services: Contributes to the health and vitality of an identified network of artists, creators, tradition bearers, and/or arts and cultural organizations. Organization demonstrates a commitment to reflect, include, and represent the communities to be served. Programs and/or services provide engagement and access throughout all counties and/or municipalities within the statewide or regional network.

Application Questions and Required Documents

1. Clearly identify the specific network of artists, creators, tradition bearers, and/or arts and cultural organizations directly served through practical services.
2. Select all activities and services that your organization provides to the identified network.
 - a. Art skills
 - b. Arts advocacy
 - c. Career services
 - d. Communications
 - e. Marketing services
 - f. Mentorships
 - g. Networking events
 - h. Professional development opportunities
 - i. Re-granting
 - j. Other
3. Describe how your organization contributes to the health and vitality of the identified network through the selected activities and services. Provide details on the activities and services selected above, as well as any other activities and services not listed.
4. Describe any organizational efforts to preserve, promote, and protect specific ethnic, cultural and/or artistic disciplines.
5. Describe how programs and/or services provide engagement and access throughout all counties and/or municipalities within the statewide or regional network. If statewide, please describe your impact and relevance in Northern, Southern and Central regions of California. If regional, please describe your impact and relevance in counties and municipalities served.
6. Describe how constituents access the organization's services and activities. Include outreach methods, criteria for joining (if applicable), and any cost associated with participation.
7. Work Sample Materials: Provide up to three (3) samples that best portray your organization and its work. These may include artistic work, press materials, flyers, brochures, programs, newsletters, and other marketing pieces. Samples should be within the past two years and relevant to this grant opportunity.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization’s approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June - July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2023
Final Report Deadline	November 30, 2023

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request.

Organizations seeking technical assistance should contact:

Leslie Giovanini

she/her/hers

Arts Program Specialist

California Arts Council

srngrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

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Office Hours

8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: *"This activity is funded in part by the California Arts Council, a state agency."*
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization's opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **In-kind Matching Funds**

Click [here](#) for additional information on CAC in-kind contributions.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
- b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.
3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



INDIVIDUAL ARTIST FELLOWSHIPS



2022 Grant Guidelines

Deadline: September 15, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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INDIVIDUAL ARTIST FELLOWSHIP

2022 GRANT GUIDELINES

DEADLINE: September 15, 2022 11:59 PM

Apply to the State-Local Partner in your county at:

[[Link to SLP Directory](#)]¹

Estimated Total Number of Grant Awards: 270

Grant Awards: \$10,000 - \$40,000

Grant Activity Period: January 1, 2023 – December 31, 2023

Matching funds: Not required



Background & Purpose:

The California Arts Council's policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs, and this includes providing critical services to artists and to the community at large. The CAC is committed to funding opportunities that support all of California's creative ecosystem. Offering fellowship support to artists responds to the CAC's Strategic Framework by directly supporting individuals who embody aesthetics, a key value of the CAC, recognizing all art forms and artistic traditions that enable full and meaningful creative expression.

In partnership with the CAC's State-Local Partners in each county, the **Individual Artists Fellowship** program recognizes, uplifts, and celebrates the excellence of California artists and culture bearers, specifically honoring their engagement in their communities and the impact they make on our society at large.

This program will support artists at key moments in their careers, elevating their capacity for continued contribution to the field and our state. Fellowship grants support individual artistic practice through unrestricted funding and additional non-monetary support over the course of the grant period. This program is intended to support a broad spectrum of artists from diverse geographies and communities of all sizes across the state of California.

Beginning in 2022, the Individual Artist Fellowship program will be open for proposals from individuals working in specific disciplines in each cycle:

- 2022: Dance, Film, Traditional Arts, Theatre & Performance
- 2023: Craft, Music, Writing, Media
- 2024: Visual Art, Architecture & Design

Eligibility

- Applicants must reside in California.
- Applicants must practice one of the disciplines that is open for application in that cycle.
- Fellowship recipients from the 2021 cycle are not eligible to apply until the 2025 cycle.

¹ Artists residing in Alpine, Glenn, Kings, and San Joaquin counties should reach out to the CAC staff listed below for guidance on how to submit their applications.

Application Process

Individual artists may submit an application directly to the CAC's State-Local Partner (SLPs) in their county [[Link to State-Local Partner Directory](#)]. The SLP will engage peer review panelists to adjudicate the applications based on the review criteria and ranking scale listed below. Based on final rank, the SLP will recommend no fewer than five and no more than 25 individuals to the CAC, with the number dependent on total population size of the county (see Appendix for County Population and Nomination breakdown). Each SLP will provide the CAC with a full list of applicants and their ranks, as well as the aggregate demographic, other identifier, geographic, and disciplinary data on the panelists it engaged in the review process.

Applications from the recommended artists will follow the CAC panel adjudication and award process outlined below.

Applications should include the following:

- Complete contact information for the artist, including the following:
 - Name
 - Address
 - Email
 - Website, if available
 - Phone
 - Artistic discipline or cultural practice
 - Career tier in which artist would like to be considered
- Artist's statement (500 words maximum) including the artist's personal story, artistic medium or practice, and long-term aspirations; as well as their engagement with their community(ies) and the positive social impact their work has had locally, regionally, and/or statewide, addressing themes including but not limited to race, diversity, equity, inclusion, and accessibility.
- Artistic work samples, the number depending on which career tier the artist is applying in (up to three (3) for Emerging, up to six (6) for established and up to ten (10) for Legacy).

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded individual must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.

- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials that specifically reference this grant.
- **Final reports** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their opportunity for future funding from the CAC.
- **Conflict of interest statement** - If employed by another division of California state government, including the UC and CSU systems, grantees may be required to submit a letter from their supervisor confirming that there is no conflict of interest prior to funds being released.

Eligible Request Amounts

Fellowship awards will provide unrestricted funding to be used in support of the fellows' artistic practice. The following three tiers of funding are available. Career tier is dependent on how the artist self-identifies:

- **CAC Emerging Artist Fellows** - \$10,000
Emerging artists are those in the beginning stages of making their work public and engaging the larger community in their practice. Individuals at this career stage may have had a few public showings of their work, but do not yet have ongoing resources or support.
- **CAC Established Artist Fellows** - \$20,000
Artists in the Established tier regularly make their work public and engage the larger community in their practice. Individuals in this tier can give multiple examples of artistic and/or cultural works that have made significant social impact.
- **CAC Legacy Artist Fellows** - \$40,000
Artists in the Legacy tier can point to a significant body of work, produced over a substantial period of time, that has engaged their communities and that has made significant social impact. Artists in this tier may be able to point to Emerging and Established Artists that they have mentored or otherwise positively influenced.

Matching Funds

Matching funds are not required for this program.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage artists that represent historically marginalized communities to apply, which may include but are not limited to: African and African American, Arab, Asian and Asian American, Latinx, Middle Eastern, Native American and Indigenous, Pacific Islander; Lesbian, Gay, Bisexual, Queer, Transgender and Gender-Variant

people; people with disabilities; women (including Transgender women); and those who are low-income, have high debts, have difficulty obtaining or retaining sources of income, or live in rural or immigrant and refugee communities.

Online Application Portal

State-Local Partners will assist recommended applicants in creating an online profile at calartscouncil.smartsimple.com and uploading their applications for CAC panel review.

Application Review Criteria

A review panel will adjudicate applications based on the following criteria. Required application materials will address these same criteria.

Creative Vision: Artist effectively communicates their personal story, artistic medium or practice, and long-term aspirations for their work.

Required Documents

- Artist's statement

Aesthetic Excellence: Artistic work and/or examples of cultural practice demonstrate strong alignment with the components of the Attributes of Excellence in Arts for Change,² including commitment, communal meaning, disruption, cultural integrity, risk taking, sensory experience, emotional experience, openness, coherence, resourcefulness, and stickiness.

Required Documents

- Work samples

Community Engagement and Social Impact: Artist effectively communicates their engagement with their community(ies) and the positive social impact their work has had locally, regionally, and/or statewide, addressing themes including but not limited to race, diversity, equity, inclusion, and accessibility.

Required Documents

- Artist's statement

Panel Adjudication and Ranking Scale

Panelists review and rank nominations and work samples using a 6-point ranking scale that can be viewed at [this link](#). Funding recommendations will be made based on the highest ranking applications overall and in assuring that at least one fellow from each of California's 58 counties is recommended for award.

² See "Aesthetic Perspectives," Americans for the Arts, 2017.

<https://www.americansforthearts.org/sites/default/files/Aesthetic%20Perspectives%20Full%20Framework.pdf>

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting.

Program Timeline

SLP Application Opens	August 1, 2022
SLP Application Deadline	September 15, 2022
SLP Panel Review	Approx. October 2022
CAC Panel Review	Approx. November 2022
Funding Decision	Approx. early December 2022
Funding Notification	Approx. December 2022
Grant Activity Period	January 1, 2023 – December 31, 2023
Final Report Deadline	January 30, 2024

Appeal Process

Appeals to CAC funding decisions can be made if eligible. Applicants may check eligibility and process by reading the Appeals section in the Appendix.

Staff Assistance

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For staff assistance from your county State-Local Partner: [\[Link to SLP Directory\]](#)

For assistance from CAC staff:

Josy Miller, Ph.D.

she/her/hers

Arts Program Specialist

California Arts Council

artsfellowsgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

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Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

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Appendix A: Resources for Applicants

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Definition of Signature**

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1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
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Dissatisfaction with award denial or award amount does not qualify for appeal.

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County	Total Population	Percentage of Population	# of Recommended INA Applicants
Los Angeles County	10,014,009	25.33%	25
San Diego County	3,298,634	8.34%	15
Orange County	3,186,989	8.06%	15
Riverside County	2,418,185	6.12%	15
San Bernardino County	2,181,654	5.52%	15
Santa Clara County	1,936,259	4.90%	15
Alameda County	1,682,353	4.26%	15
Sacramento County	1,585,055	4.01%	15
Contra Costa County	1,165,927	2.95%	15
Fresno County	1,008,654	2.55%	15
Kern County	909,235	2.30%	10
San Francisco County	873,965	2.21%	10
Ventura County	843,843	2.13%	10
San Joaquin County	779,233	1.97%	10
San Mateo County	764,442	1.93%	10
Stanislaus County	552,878	1.40%	10
Sonoma County	488,863	1.24%	10
Tulare County	473,117	1.20%	10
Solano County	453,491	1.15%	10
Santa Barbara County	448,229	1.13%	10
Monterey County	439,035	1.11%	10
Placer County	404,739	1.02%	10
San Luis Obispo County	282,424	0.71%	10
Merced County	281,202	0.71%	10
Santa Cruz County	270,861	0.69%	10
Marin County	262,321	0.66%	10
Yolo County	216,403	0.55%	10
Butte County	211,632	0.54%	10
El Dorado County	191,185	0.48%	10
Shasta County	182,155	0.46%	10
Imperial County	179,702	0.45%	10
Madera County	156,255	0.40%	10
Kings County	152,486	0.39%	10
Napa County	138,019	0.35%	10
Humboldt County	136,463	0.35%	10
Nevada County	102,241	0.26%	10
Sutter County	99,633	0.25%	5
Mendocino County	91,601	0.23%	5
Yuba County	81,575	0.21%	5
Lake County	68,163	0.17%	5
Tehama County	65,829	0.17%	5
San Benito County	64,209	0.16%	5

Tuolumne County	55,620	0.14%	5
Calaveras County	45,292	0.11%	5
Siskiyou County	44,076	0.11%	5
Amador County	40,474	0.10%	5
Lassen County	32,730	0.08%	5
Glenn County	28,917	0.07%	5
Del Norte County	27,743	0.07%	5
Colusa County	21,839	0.06%	5
Plumas County	19,790	0.05%	5
Inyo County	19,016	0.05%	5
Mariposa County	17,131	0.04%	5
Trinity County	16,112	0.04%	5
Mono County	13,195	0.03%	5
Modoc County	8,700	0.02%	5
Sierra County	3,236	0.01%	5
Alpine County	1,204	0.0030%	5
	39,538,223		530



ADMINISTRATORS OF COLOR FELLOWSHIP

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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ADMINISTRATORS OF COLOR FELLOWSHIP

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$1,161,000

Estimated Total Number of Grant Awards: 1

Grant Activity Period: November 1, 2022 – October 31, 2024

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

The California Arts Council's policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs. These priorities include strengthening the creative expression of artists, artistic practice, and community collaboration as vital strategies in healing, stabilizing, uplifting, and transforming communities. Artistic projects that foster creative social change in the areas of equity and access provide crucial opportunities for sustaining strong, healthy, vibrant, safe, and resilient communities in a region.

The CAC is committed to ensuring a vibrant, inclusive, resilient and healthy arts and culture ecosystem in California, in which the staff and programs of arts and cultural organizations reflect the diversity, creativity and cultures of their communities.

The CAC recognizes the historic marginalization of people of color within the field of arts administration and acknowledges the barriers to the arts and culture field among people of color are compounded by the intersection with socio-economic status, geographic isolation, gender identity, and disability. Some identified structural barriers to careers in the arts include the culture of unpaid internships within the arts, inaccessible educational requirements by employers, or geographic and/or social isolation from cultural institutions with paid staff opportunities. This program will be to both support the professional trajectory of individuals who otherwise may not have the opportunity to develop their careers as arts administrators and to increase the capacity of arts organizations for authentic community engagement with those they serve.

The California Arts Council (CAC) piloted this fellowship program in 2019 to strengthen the field of arts and culture in California. The program is being offered again in 2022 as a continued investment in the future of a creative California, an inclusive workforce in arts and culture and the vibrancy of the organizations that are creating and preserving the cultural identities of all California communities.

Project Requirements

The CAC will award funds to an Administering Organization (AO) that will develop and administer the fellowship program statewide over two years.

The AO will pair approximately 10 emerging arts administrators of color with an equal number of arts and culture organizations dedicated to equity and community engagement for a 12 month paid fellowship. Host organizations and fellows should represent the geographic diversity of California

appropriate for a statewide program. With oversight by the CAC, the AO will design and administer an application process for both fellows and host organizations; supply a suite of resources for the fellows, including a livable wage stipend; and provide professional development activities and immersion in a learning community. It will also re-grant financial assistance and provide guidance to the host organizations to create an effective fellowship experience for the organizations and the fellows.

Eligibility Requirements

Applicant organizations and their partnering personnel and/or organizations (if applicable) will be assessed on the strength with which they demonstrate the following:

Organizational Capacity and Readiness

- Applicant organization and/or key project personnel must have a minimum of five years of experience working with the nonprofit and/or arts and culture fields in California and must represent communities of color.
- Applicant organization and /or key personnel must demonstrate 5 years of experience reaching diverse communities across the state, such as: communities of color, communities of varying economic means, people with differing technical abilities with computers and Internet communications, racially and ethnically diverse individuals, people with disabilities, LGBTQIA+ people, rural communities, tribal communities, immigrant and refugee communities, people without institutional educational opportunities, and communities that have principal languages other than English.
- Applicant organization and/or key project personnel must demonstrate at least two years of grants management experience and demonstrate administrative and organizational capacity to administer grant programs, including application submission and review processes, financial tracking, and grants management capability.
- Applicant organization and/or key personnel must demonstrate ability to design and implement program with statewide reach that includes rural communities and regions outside of major metropolitan areas.
- Applicant organization and/or key personnel must demonstrate deep knowledge and understanding of the arts and culture ecosystem and an understanding of nonprofit management.

Program Design and Implementation

- Applicant organization and/or key project personnel must demonstrate ability to develop and administer a fair and equitable process to identify and pair organizations and individuals from across the state to participate in the program.
- Applicant organization and/or key project personnel must demonstrate past experience and capacity to implement cohort learning curriculum, learning community activities, and leadership development programs.
- Applicant organization and/or key project personnel must demonstrate ability to brand and appropriately market fellowship program to communities of color.

Experience with Engagement and Racial Equity

- Applicant organization and/or key project personnel demonstrate strong commitment to cultural and racial equity and a deep understanding of community engagement that is of, by and for communities.
- Applicant organization and/or key project personnel must demonstrate experience incorporating strategies to address racial, economic, and geographic equity.
- Applicant organization and/or key project personnel demonstrate the ability to reach and support diverse host organizations (inclusive of geography, budget size, community and artistic/cultural context).
- Applicant organization and/or key project personnel must demonstrate capacity to conduct outreach to and effectively engage potential fellowship applicants from diverse communities across the state.
- Applicant organization and/or key project personnel must demonstrate capacity to effectively engage with fellows in a manner that supports their successful completion of the program.

Applicant must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization's commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have "active status" with the California Secretary of State (SOS) showing evidence of "good standing" at the time of application. You can verify your organization's status by conducting a search using the SOS online Business Search tool. An indication of "active" (versus "suspended," "dissolved," "cancelled," etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.
- Organizations that are funded through the New California Arts Fund of the James Irvine Foundation are not eligible to apply to for this Administering Organization grant.

Administering Organization Responsibilities

With oversight from the California Arts Council, the AO will be responsible for the following:

- Developing and maintaining a detailed fellowship program framework and workplan with clear timeline, outcomes and deliverables to be approved by the CAC

- Managing two grant processes: 1) to identify the host organizations and 2) to identify the individuals to participate in the fellowship program
 - Developing the guidelines and application processes, managing the collection of applications, providing technical assistance to applicants, screening applications, and coordinating the decision-making process under advisement of CAC
 - Determining effective process of matching fellows with the host organizations to ensure mutual benefit under advisement by the CAC
 - Administering grant contracts, including all compliance and reporting functions and financial tracking
 - Implementing outreach, marketing and brand strategy to potential host organizations and fellows that addresses historic barriers to participation
 - Providing oversight to ensure organizational and individual commitment
- Developing and implementing a cohort-based learning community for the fellows
 - Developing accessible resources for sharing information and co-learning activities
 - Developing and managing at least one full cohort convening ensuring engagement with the first year fellows
 - Creating and distributing curriculum and materials for fellows
 - Tracking and reporting on results of learning community activities and fellow and host experiences via mid- and final reporting to CAC
- Providing support and guidance to the host organizations
 - Ensuring organizational capacity to host fellows and commitment to cultural equity
 - Developing and overseeing compliance policy for permitted expenditures of host organization stipend, including fellow benefits such as health insurance and other benefits, and organizational costs related to hosting a fellow
- Participating in program evaluation that could include feedback and data collection.

Eligible Request Amounts

The AO grant will be approximately \$1,161,000 for the following purposes:

- AO program administration: Up to \$315,000 for program administration for a two-year activity period
- \$50,000 per 10 fellows for a 12-month fellowship
- Organizational stipends: \$35,000 per organization for fellow benefits such as health insurance and other benefits, and organizational costs related to hosting a fellow

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - A description of your region's landscape and how systemic racism has impacted your communities and field
 - How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach

2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Program Design and Implementation: Indicates clear objectives that address a community-identified need or opportunity and includes a realistic timeline of activities that support the realization of those objectives. The project budget is detailed, includes all expenses relevant to the stated project activities, and includes rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

1. Describe why your organization or team is interested in serving as the Administering Organization; how this statewide program aligns with your mission, values and services; and why you are uniquely qualified to serve as the AO.
2. Describe a general vision for a statewide fellowship program, including a description of the following:
 - a. Outreach approach to identify a range of host organizations that are committed to engagement and cultural equity, and that represent the artistic, cultural and geographic diversity of the state, and process design that is accessible to those organizations.
 - b. Fair and equitable approach for outreach, marketing and grantmaking to identify emerging arts professionals of color to participate in the fellowship program and process design that is accessible to those individuals.
 - c. Approach to fostering a cohort of individuals and organizations that represent diverse geographic regions of the state, including rural communities and regions outside of major metropolitan areas.
3. Describe your organization's experience reaching diverse communities across the state, such as: communities of color, communities of varying economic means, people with differing technical abilities with computers and Internet communications, racially and ethnically diverse individuals, people with disabilities, LGBTQIA+ people, rural communities, tribal communities, immigrant and refugee communities, people without institutional educational opportunities, and communities that have principal languages other than English.
4. Describe your organization's experience with and general approach to developing and implementing cohort learning curriculum, learning community activities, and/or leadership development programs.
5. Describe your organizational capacity to administer grant programs, including application submission and review processes, financial tracking, and grants management capability.
6. Upload bios of all staff, consultants, and/or partners that will be working on the program. Please include website addresses if applicable.

7. Upload applicant organization's financial statements or Profit and Loss statements for three years that demonstrate financial capacity to administer the program.
8. Upload a budget with details for the operations funds to administer the program, including staff/personnel and other expenses.
9. Upload a list of relevant projects conducted by applicant organization, consultants, and/or partners including brief description, dates, partners or clients, and key personnel.

Community Engagement and Social Impact: Demonstrates the ways in which the project will result in the healing, stabilizing, uplifting, and transforming of a community. The proposal centers community members' voices throughout the entirety of the project, including project development, implementation, and evaluation. The community actively participates in shaping the project outcomes, documentation strategies, and measures of success.

Application Questions and Required Documents

1. Describe your organization's experience with and approaches to community engagement strategies that are of, by and for communities.
2. Describe your organization's experience incorporating strategies to address cultural and racial equity and inclusion/belonging.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June – July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2024
Interim Report Deadline	November 30, 2023
Final Report Deadline	November 30, 2024

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request.

Organizations seeking technical assistance should contact:

TBD

Arts Program Specialist

California Arts Council

adminfellowgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

1300 I Street, Suite 930

Sacramento, CA 95814

(916) 322-6555

Toll Free (800) 201-6201

FAX: (916) 322-6575

www.arts.ca.gov

Office Hours

8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

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Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: “*This activity is funded in part by the California Arts Council, a state agency.*”
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

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CULTURAL PATHWAYS – TECHNICAL ASSISTANCE

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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CULTURAL PATHWAYS – TECHNICAL ASSISTANCE

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$150,000

Estimated Total Number of Grant Awards: 1

Grant Activity Period: November 1, 2022 – October 31, 2024 (2 years)

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

The California Arts Council’s policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs. These priorities include strengthening the creative expression of artists, artistic practice, and community collaboration as vital strategies in healing, stabilizing, uplifting, and transforming communities. Artistic projects that foster creative social change in equity and access provide crucial opportunities for sustaining strong, healthy, vibrant, safe, and resilient communities in a region.

The **Cultural Pathways-Technical Assistance** program is rooted in the CAC’s commitment to serving the needs of an increasingly demographically complex California, and the belief that a healthy arts ecosystem reflects contributions from all of California’s diverse populations.

The purpose of the Cultural Pathways-Technical Assistance program is to strengthen the capacity of small, new, and emerging arts organizations that are rooted in communities of color, recent immigrant and refugee communities, and tribal or indigenous groups, and to anchor the cultural and creative work of these organizations into the cultural landscape of the state.

Program Description

The intended outcome of this program is to facilitate transformational growth within Cultural Pathways’ grantee organizations through delivering significant professional development and technical assistance to these organizations. Successful applicants will provide Cultural Pathways grantees with technical assistance and professional development tools, resources, and training. Technical assistance may take the form of convenings, webinars, learning communities, workshops, and more.

Program Goals

- Strengthen the organizational capacity of Cultural Pathways grantee organizations.
- Advance specific skills and knowledge of Cultural Pathways organization’s key administrative, artistic, and governance personnel.
- Support the strategic and long-term stability of Cultural Pathways grantee organizations.
- Promote best practices in nonprofit and public sector management.

Technical Assistance may include the following areas:

- Online grants management system support
- Grant evaluation and reporting assistance
- Additional areas as identified by the grantee cohort

Professional Development may include providing assistance with the following:

- Strategic planning and implementation
- Leadership and board development
- Nonprofit financial management
- Fund development strategies
- Marketing and outreach
- Data and systems management
- Arts presenting
- Communicating the value of your work
- Program evaluation
- Developing and maintaining partnerships
- Additional areas as identified by the grantee cohort

Project Requirements

- Provide technical assistance and professional development activities to all 2022 Cultural Pathways grantees (remotely and/or person).
 - Provided activities, programs, and services must be free for all participants.
 - Activities should be offered in group or one-on-one sessions as applicable.
- Facilitate one regional convening per year (2 total) and provide travel assistance to grantee cohort for all convenings.
- All activities to be funded by the CAC must occur within the two-year Grant Activity Period. Technical Assistance and Professional Development activities should conclude by the end of the Cultural Pathways Grant Activity Period end date (June 30, 2024).
- Provided activities, programs, and services must be culturally relevant and responsive to the identified communities and groups that Cultural Pathways grantee organizations are led by and serve (organizations rooted in communities of color, recent immigrant/refugee communities, and/or tribal/indigenous communities).
 - Translation and interpretation services must be utilized/offered for all applicable activities.
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty

speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization’s commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A [Letter of Agreement](#) between the fiscal sponsor and the applicant organization **must be signed** by a representative from both parties and submitted with the application. A blank signature field will not be accepted. **If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.**
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
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- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online [Business Search](#) tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request up to \$150,000 for the two-year grant period.

Funding Restrictions

- For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.
- Current (2022) Cultural Pathways grantee organizations are not eligible to apply.

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Management and Leadership: Experience and qualifications of key administrative personnel. Level of involvement, engagement, and support provided by staff, volunteers, and, if applicable, advisory groups and board of directors. Detailed project description and timeline outlining activities and program goals to be accomplished.

Application Questions and Required Documents

1. Identify personnel who will be providing Technical Assistance and Professional Development activities related to the program. Provide a brief biography for each key individual (artistic, technical, or administrative) involved. Include name, title, whether to be supported by CAC funds, relevant experience, and role.
2. Provide a detailed description of your proposed project, including the technical assistance and professional development activities the grantee cohort will engage in. Identify the activity locations, whether online or in-person, including regional convenings. Be sure to include how you will accomplish the stated program goals.
3. Provide a detailed timeline for programming and services that will occur within the Grant Activity Period.
4. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
5. Complete a detailed project budget, including all expenses relevant to the stated project activities, and include rates of pay that appropriately compensate the labor of all individuals working on the project. Provide details for each line item to be funded by this grant.

Community Engagement and Social Impact: Demonstrates that organization is rooted in, reflective of, and responsive to the identified community benefiting from its services. Evidence of ability to nurture transformative growth from within the identified organizations to be served. Letter of support from a key external stakeholder, partner, or collaborator, affirming the organization's capacity to serve the grantee cohort.

Application Questions and Required Documents

1. Describe the specific community your organization is rooted in and how your organization is reflective of and responsive to the identified community benefitting from its services.
2. Describe how your organization will nurture transformative growth from within the identified organizations to be served.
3. Upload a Letter of Support from a key external stakeholder, partner, or collaborator, affirming the organization's capacity to serve the grantee cohort.

Communication and Documentation: Ability to communicate programs and services to constituents. Ability to document the relevance, impact, and benefits of the organization's programs and services.

Application Questions and Required Documents

1. Describe how your organization will communicate programs and services to constituents, including how you will provide translation and interpretation services.
2. Describe how you will document the relevance, impact, and benefits of the organization's programs and services.
3. Provide no more than three (3) samples that best portray your organization and its work. These may include artistic work, press materials, flyers, brochures, programs, newsletters, audio, video and other marketing pieces. Samples should be within the past two years and relevant to this grant opportunity.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.

2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June – July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2024
Interim Report Deadline	November 30, 2023
Final Report Deadline	November 30, 2024

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request. Organizations seeking technical assistance should contact:

Natalie Peeples

she/her/hers

Arts Program Specialist

California Arts Council

technicalassistancegrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

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Toll Free (800) 201-6201

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www.arts.ca.gov

Office Hours

8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: “*This activity is funded in part by the California Arts Council, a state agency.*”
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following. Appeals are only granted if:
 - a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
 - b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.
3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.

Creative Youth
Development Funded
Programs



ARTISTS IN SCHOOLS



2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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ARTISTS IN SCHOOLS

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Estimated Total Number of Grant Awards: TBD

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Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

Since 1976, the CAC has supported arts education programs that bring together local arts organizations, teaching artists, and school communities through its grants. The CAC's arts education grant programs are rooted in the agency's belief that robust, sequential, culturally and linguistically responsive arts learning is an essential tool for healthy human development, and that it should be a core element of the education of every student. The overarching purpose of our arts education grant programs is to expand participation in meaningful arts learning opportunities by supporting these activities in a diversity of settings and contexts for infants, children, and youth.

The **Artists in Schools (AIS)** program supports projects that integrate community arts partners into culturally and linguistically responsive, sequential, standards-based arts learning for students in preschool through Grade 12 as part of the regular school day, and that address the unique circumstances of the school environment (for outside-of-school program support, please see the Creative Youth Development guidelines). The intent of the program is to augment and enhance the work of classroom teachers and school-based arts programs by bringing arts resources within the local community into the school culture, not to supplant credentialed arts teachers. AIS projects focus on hands-on participant learning that takes place over a sustained period (typically a minimum of ten class sessions) with an identified group(s) of students.

Program Goals

Projects should address the following Artists in Schools program goals:

- Increase student access to and participation in school-based arts education as part of coordinated efforts with school site leaders, district staff, and county Offices of Education.
- Develop the artistic abilities of students through sequential, hands-on arts learning.
- Promote life skills such as critical thinking, problem solving, collaboration and positive self-expression through the arts.
- Promote students' positive social and emotional development through reflection and creative practice.
- Promote culturally and linguistically responsive learning through the arts, using cultural knowledge to support the cultural assets of the local community and students' positive self-identification and respect for diverse cultures.

- Develop long-term, mutually beneficial relationships between arts and educational organizations, teaching artists, and the youth and families in the communities they serve.

Project Requirements

- The applicant must develop and complete a project addressing the goals of the program to be completed within the project timeline. The project description must include an anticipated timeline for completion within the grant activity period
- The project must be designed and developed in partnership between an arts organization and the school sites to be served. The project should demonstrate significant planning that reflects a collaborative relationship between the arts organization and the school, and between the participating teaching artists and classroom teachers. Exemplary proposals will demonstrate the role the project plays in a larger district and/or countywide Strategic Arts Plan.
- Professional fees for artists must be included. Fees for individual artists and/or arts workers to be supported by this grant must be appropriate to experience and comparable to fees for other local skilled workers. For more information on teaching artist rates of pay, please visit: <https://teachingartistsguild.org/pay-rate-calculator>
- The project must enable students to understand and participate in specific art forms and to develop their creativity, skills, and knowledge. The applicant should present well-developed project goals, learning objectives, activities, and assessment tools.
- The project should be of sufficient frequency and duration to foster sequential learning. The project must include sustained contact between the teaching artist(s) and the students over a period of time determined by the needs of the students and the parameters of the project. This could mean intensive daily interaction over the course of 1-2 weeks, weekly interaction over months, or other regular interaction over a period of time. A minimum of 10 sessions is highly recommended unless each session will last for more than two hours. A larger group of students may also participate in less structured, non-sequential or more limited activities that expose them to the art forms as a part of the project.
- Project activities should explicitly align with California Visual and Performing Arts or Media Arts standards, and may also align with Common Core Standards. The CAC highly recommends that applicants also consult Creative Youth Development frameworks
- All aspects of the program must be free of charge to students.
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

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3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Program Design and Implementation: Indicates clear objectives that address the Artists In Schools program goals and includes a realistic timeline of activities that support the realization of those objectives. The project budget is detailed, includes all expenses relevant to the stated project activities, and includes rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

Narrative Questions:

1. Provide a detailed description of your proposed project, including the artistic activities, timeline of all key arts programming or services that will occur, and specifically how this arts project will be impactful for the school community.
2. Describe the individual school community(ies) that will be served, including demographic information, priority student populations, and any areas of academic focus (e.g. magnet programs).
3. How does this project align with the school district and/or county's Strategic Arts Plan, and/or the specific school site(s) goals? Please describe how this project complements other arts education opportunities, and/or how it is part of an ongoing sequence within students' educational programs.
4. Include a plan for a single lesson that would occur as part of the project. A lesson example that takes place midway through the residency is highly recommended (as opposed to an initial or culminating meeting). The lesson plan should include:
 - a. Grade level of students
 - b. Length of class
 - c. Session number (e.g., 4 of 16)
 - d. Instructional materials to be used
 - e. Skills and knowledge the students will acquire: What will the students know and/or be able to do as a result of this specific lesson?
 - f. Key standards to be addressed: [California Visual and Performing Arts Standards](#). Project may also address [Common Core Standards](#). Applicants are also highly encouraged to consult [Creative Youth Development Frameworks](#) and the California County Superintendents' publication on [Culturally & Linguistically Responsive Arts Teaching and Learning in Action](#).
5. Describe how you will evaluate the project to determine its impact. If you have completed a similar project in the past, please share the evaluation results.

Quantitative Questions:

1. Artistic disciplines to be taught
2. Duration and frequency of sessions (e.g., 1 hour, twice a week for 12 weeks)
3. Number of sites served
4. Number of total individuals to benefit directly (individuals participating in the core program activities)
5. Number of individuals to benefit indirectly (audience members, beneficiaries of public art installations, etc.)

Key Personnel Bios:

1. Provide a brief biography for each key individual (artistic, technical, or administrative) involved in this project. Include name, title, whether to be supported by CAC funds, relevant experience as it relates to this project, and role within the proposed activities. If proposing therapeutic outcomes, applicants must establish the qualifications of service providers, how strategies are appropriate to the clinical and/or community arts setting, and how support is culturally responsive to participants.

Support Materials:

1. Letter of Support: Please provide a signed statement from a key stakeholder, partner, or community member. The statement should substantiate the quality of the organization and affirm the organization's impact on the community it serves.
2. Letter of Agreement: Provide a joint Letter(s) of Agreement signed by both the Applicant Organization and a school official from each site to be served. This letter(s) should indicate mutual commitment to the project and understanding of the roles and responsibilities of each party.
3. Teaching Artist Work Samples: Include up to three samples of Teaching Artist work providing evidence of talent and capacity both and artist(s) and instructor(s). Video samples featuring interaction with students are highly recommended.
4. Student Work Samples: Provide up to two samples that best portray student work created under the instruction of the Teaching Artist(s).
5. Support Materials Notes: Provide brief descriptions of artistic work samples and other support materials. For video or audio samples, provide specific start and end times for the portion you would like the panel to review. Be sure to clearly indicate which specific files your notes are referencing.
6. Payee Data Record (STD 204) – a fillable PDF is available to download, complete, and upload within the application.

Community Engagement and Social Impact: Demonstrates the ways in which the project will result in the healing, stabilizing, uplifting, and transforming of a community particularly vulnerable to and adversely affected by the COVID-19 pandemic. The proposal centers community members' voices throughout the entirety of the project, including project development, implementation, and evaluation. The community actively participates in shaping the project outcomes, documentation strategies, and measures of success.

Application Questions and Required Documents

1. Describe how your project will address the healing, stabilizing, uplifting, and transforming of a community particularly vulnerable to and adversely affected by the COVID-19 pandemic.
2. Describe how you plan to center community members' voices throughout the entirety of the project, including project development, implementation, and evaluation.
3. Describe how the community actively participates in shaping project outcomes, documentation strategies, and measures of success.
4. Select up to four communities that will be most deeply impacted by this project: Arab, Asian, Black/African American, California Native American/Indigenous, Currently Incarcerated/Experiencing Incarceration, Disabled, Elders/Seniors, Health Workers, Immigrants (Documented and/or Undocumented)/Refugees/Asylum Seekers/Migrants, Indigenous/Tribal, Latinx/Chicanx, LGBTQIA+, Low- Income, MENASA (Middle Eastern, North African, South Asian), Native Hawaiian, Neuro-Divergent, Pacific Islander, People of Color, Rural, Returned Residents/Formerly Incarcerated, Students of Color, Trans and/or Non-Binary People, Unhoused/Transient, Veterans (defined as an individual who has previously served in the United States military, or an individual who has previously served in a similar military capacity alongside and/or at the request, direction, and command of U.S. military forces), Youth (0-24)

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
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Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2024
Interim Report Deadline	November 30, 2023
Final Report Deadline	November 30, 2024

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request. Organizations seeking technical assistance should contact:

Amy Garrett
(she/her/hers)
Arts Program Specialist
California Arts Council
artistsinschoolsgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

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Sacramento, CA 95814
(916) 322-6555
Toll Free (800) 201-6201
FAX: (916) 322-6575
www.arts.ca.gov

Office Hours

8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: “*This activity is funded in part by the California Arts Council, a state agency.*”
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
- b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.

3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



ARTS EDUCATION EXPOSURE

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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ARTS EDUCATION EXPOSURE

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$40,000 for two years.

Estimated Total Number of Grant Awards: TBD

Grant Activity Period: November 1, 2022 – October 31, 2024

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

Since 1976, the CAC has supported arts education programs that bring together local arts organizations, teaching artists, and school communities through its grants. The CAC's arts education grant programs are rooted in the agency's belief that robust, sequential, culturally and linguistically responsive arts learning is an essential tool for healthy human development, and that it should be a core element of the education of every student. The overarching purpose of our arts education grant programs is to expand participation in meaningful arts learning opportunities by supporting these activities in a diversity of settings and contexts for infants, children, and youth.

In 2016, the CAC expanded our arts education offerings to include the **Arts Education Exposure (AEE)** program. The purpose of the Exposure program is to support attendance at high-quality performances and exhibits for students who would particularly benefit from these experiences. Students may be identified as priority communities for participation due to socio-economic status, geographic region, or other aspects of students' life experiences that elevate the impact of having opportunities to engage with these cultural assets. Exposure program experiences may include art exhibits and performances, field trips to arts venues, and/or in-school assemblies.

Artists involved in this grant category will demonstrate the highest level of rigor and commitment to craft, and their work will offer deep cultural resonance with the student communities to be served. Student artwork, whether prepared in advance or executed onsite, is not appropriate as the artistic focus of this grant category. The impact of student attendance at artistic events should be complemented by pre- and post-attendance activities, such as artist talkbacks, teaching artist workshops, and/or facility tours.

Program Goals

Projects should address the following Exposure program goals:

- Increase student access to and participation in school-based arts education as part of coordinated efforts with school site leaders, district staff, and county Offices of Education.
- Cultivate students' appreciation for the arts and understanding of themselves as the next generation of arts patrons and participants.
- Promote culturally and linguistically responsive learning through the arts, using cultural knowledge to support the cultural assets of the local community and students' positive self-identification within and respect for diverse cultures.

- Develop long-term, mutually beneficial relationships between arts and educational organizations, teaching artists, and the youth and families in the communities they serve.

Project Requirements

- The applicant must develop and complete a project addressing the goals of the program to be completed within the project timeline. The project description must include an anticipated timeline for completion within the grant activity period.
- The project must be designed and developed in partnership between an arts organization and the school sites to be served. The project should demonstrate significant planning that reflects a collaborative relationship between the arts organization and the school, and between the participating teaching artists and classroom teachers. Exemplary proposals will demonstrate the role the project plays in a larger district and/or countywide Strategic Arts Plan.
- Professional fees for artists must be included. Fees for individual artists and/or arts workers to be supported by this grant must be appropriate to experience and comparable to fees for other local skilled workers. For more information on teaching artist rates of pay, please visit: <https://teachingartistsguild.org/pay-rate-calculator>
- The project must enable students to understand and engage in specific art forms and to develop their creativity, skills and knowledge. The applicant should present well-developed project goals, learning objectives, activities, and assessment tools.
- Students must engage in performance-related educational activities including but not limited to pre- and/or post-show discussions, workshops, or in-school seminars. The applicant must develop and distribute a study guide to each classroom teacher whose students will be engaged in the project.
- The applicant must demonstrate that students engaged in the project constitute a priority community for high-quality arts exposure.
- Project activities should explicitly align with California Visual and Performing Arts or Media Arts standards, and may also align with Common Core Standards. The CAC highly recommends that applicants also consult Creative Youth Development frameworks
- Arts events, curriculum, and all project components must be free of charge to students.
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization's commitment to equitable policies and culture.

- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A [Letter of Agreement](#) between the fiscal sponsor and the applicant organization **must be signed** by a representative from both parties and submitted with the application. A blank signature field will not be accepted. If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
 - Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of [CAC fiscal sponsors](#).
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online [Business Search](#) tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request up to \$40,000 for the 2-Year grant period.

Funding Restrictions

For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. **It is recommended that new applicants create an online profile well in advance of the application deadline.** More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach

2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Program Design and Implementation: Indicates clear objectives that address the Arts Education Exposure program goals and includes a realistic timeline of activities that support the realization of those objectives. The project budget is detailed, includes all expenses relevant to the stated project activities, and includes rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

Narrative Questions:

1. Provide a detailed description of your proposed project, including the artistic activities, timeline of all key arts programming or services that will occur, and specifically how this arts project will be impactful for the school community.
2. Describe the individual school community(ies) that will be served, including demographic information, priority student populations, and any areas of academic focus (e.g. magnet programs).
3. How does this project align with the school district and/or county's Strategic Arts Plan, and/or the specific school site(s) goals? Please describe how this project complements other arts education opportunities, and/or how it is part of an ongoing sequence within students' educational programs
4. Describe the skills and knowledge students will acquire through this project, and how the project activities support that development
5. Describe how you will evaluate the project to determine its impact. If you have completed a similar project in the past, please share the evaluation results.

Quantitative Questions:

1. Artistic disciplines to which students will be exposed
2. Number of sites served
3. Number of total individuals to benefit directly (individuals participating in the core program activities)
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Support Materials:

- **Artistic Work Samples:** Please include up to three samples of artistic work providing evidence to the quality of the artists associated with this project. Images, audio, and video (links) should be recent, relevant and related to your proposed project.
- **Additional Work Samples:** Please provide up to two PDF documents that best portray your organization and its work. These may include press materials, flyers, brochures, programs, newsletters, and other marketing pieces generated within the past two years.
- **Letter of Support:** Please provide a signed statement from a key stakeholder, partner, or community member. The statement should substantiate the quality of the organization and affirm the organization's impact on the community it serves.
- **List of Participating Schools:** Provide a list of schools whose participation in the program is anticipated (final list will be submitted along with Final Report). Include full address information, as well as contact information for key partner at each school.
- **Sample Curriculum Materials:** Provide a sample of curricular materials that would be used to extend student learning outcomes in relation to attendance at the performance or exhibition.
- **Support Materials Notes:** Provide brief descriptions of artistic work samples and other support materials. For video or audio samples, provide specific start and end times for the portion you would like the panel to review. Be sure to clearly indicate which specific files your notes are referencing.
- **Payee Data Record (STD 204)** – a fillable PDF is available to download, complete, and upload within the application.

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Application Questions and Required Documents

1. Describe how your project will address the healing, stabilizing, uplifting, and transforming of a community particularly vulnerable to and adversely affected by the COVID-19 pandemic.
2. Describe how you plan to center community members' voices throughout the entirety of the project, including project development, implementation, and evaluation.

3. Describe how the community actively participates in shaping project outcomes, documentation strategies, and measures of success.
4. Select up to four communities that will be most deeply impacted by this project: Arab, Asian, Black/African American, California Native American/Indigenous, Currently Incarcerated/Experiencing Incarceration, Disabled, Elders/Seniors, Health Workers, Immigrants (Documented and/or Undocumented)/Refugees/Asylum Seekers/Migrants, Indigenous/Tribal, Latinx/Chicanx, LGBTQIA+, Low- Income, MENASA (Middle Eastern, North African, South Asian), Native Hawaiian, Neuro-Divergent, Pacific Islander, People of Color, Rural, Returned Residents/Formerly Incarcerated, Students of Color, Trans and/or Non-Binary People, Unhoused/Transient, Veterans (defined as an individual who has previously served in the United States military, or an individual who has previously served in a similar military capacity alongside and/or at the request, direction, and command of U.S. military forces), Youth (0-24)

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

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2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

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Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

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Grant Activity Period	November 1, 2022 – October 31, 2024
Interim Report Deadline	November 30, 2023
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Organizations seeking technical assistance should contact:

Amy Garrett

(she/her/hers)

Arts Program Specialist

California Arts Council

artsedexposuregrant@arts.ca.gov

Governor of California
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Arts Council Members

Lilia Gonzáles-Chávez, Chair

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Gerald Clarke

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Deputy Director, Ayanna L. Kiburi, M.P.H.

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- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: *“This activity is funded in part by the California Arts Council, a state agency.”*
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
- b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.
3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



ARTS INTEGRATION TRAINING

2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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ARTISTS INTEGRATION TRAINING

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$10,000 for two years.

Estimated Total Number of Grant Awards: TBD

Grant Activity Period: November 1, 2022 – October 31, 2024

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

Since 1976, the CAC has supported arts education programs that bring together local arts organizations, teaching artists, and school communities through its grants. The CAC's arts education grant programs are rooted in the agency's belief that robust, sequential, culturally and linguistically responsive arts learning is an essential tool for healthy human development, and that it should be a core element of the education of every student. The overarching purpose of our arts education grant programs is to expand participation in meaningful arts learning opportunities by supporting these activities in a diversity of settings and contexts for infants, children, and youth.

In recent years, the CAC expanded the arts education grant programs, including the **Arts Integration Training (AIT) grant**. Awards of up to \$5,000 per year support nonprofit arts organizations and teaching artists to plan and deliver professional development in arts integration strategies to classroom teachers, as well as site, district, and county-level administrators. Arts Integration Training projects should be designed to pave a pathway for increased, equitable student learning in, through and about the arts. This may be realized in a specific classroom, in all classrooms across a school site, or as a central strategy for a district- or county-wide arts plan. The Arts Integration Training project can stand alone or be executed in conjunction with an Artists in Schools project. The project must be planned and implemented with collaboration between a nonprofit arts organization, teaching artists, and the educational entity, with full commitment from all participants.

Program Goals

Projects should address the following Arts Integration Training program goals:

- Increase student access to and participation in school-based arts education as part of coordinated efforts with school site leaders, district staff, and county Offices of Education.
- Develop the ability of classroom teachers to design and implement culturally and linguistically responsive, sequential, standards-based arts integration projects throughout the curriculum.
- Develop site, district, and/or county-level administrators' understanding of how arts integration strategies promote overall student educational outcomes.
- Promote educators' positive recognition of and respect for the diverse cultural assets of the local community.
- Develop long-term, mutually beneficial relationships between arts and educational organizations, teaching artists, and the youth and families in the communities they serve.

Project Requirements

- The applicant must develop and complete a project addressing the goals of the program to be completed within the project timeline. The project description must include an anticipated timeline for completion within the grant activity period.
- The project must be designed and developed in partnership between an arts organization and the school, district, and/or county sites to be served. The project should demonstrate significant planning that reflects a collaborative relationship between the arts organization and the school, and between the participating teaching artists and classroom teachers. Exemplary proposals will demonstrate the role the project plays in a larger district and/or countywide Strategic Arts Plan.
- Professional fees for artists must be included. Fees for individual artists and/or arts workers to be supported by this grant must be appropriate to experience and comparable to fees for other local skilled workers. For more information on teaching artist rates of pay, please visit: <https://teachingartistsguild.org/pay-rate-calculator>.
- The project must enable participants to understand the value of arts integration and provide practical tools for implementing arts integration across the curriculum. The applicant should present well-developed project goals, learning objectives, activities, and project evaluation tools.
- Project activities should explicitly align with California Visual and Performing Arts or Media Arts standards, and may also align with Common Core Standards. The CAC highly recommends that applicants also consult Creative Youth Development frameworks
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization's commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.

- The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
- A Letter of Agreement between the fiscal sponsor and the applicant organization [must be signed](#) by a representative from both parties and submitted with the application. A blank signature field will not be accepted. **If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.**
- A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
- Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of [CAC fiscal sponsors](#).
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online [Business Search](#) tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request up to \$10,000 for the 2-Year grant period.

Funding Restrictions

For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. **It is recommended that new applicants create an online profile well in advance of the application deadline.** More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents:

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - A description of your region's landscape and how systemic racism has impacted your communities and field
 - How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Program Design and Implementation: Indicates clear objectives that address the Arts Integration Training program goals and includes a realistic timeline of activities that support the realization of those objectives. The project budget is detailed, includes all expenses relevant to the stated project activities, and includes rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

Narrative Questions:

1. Provide a detailed description of your proposed project, including the artistic activities, timeline of all key arts programming or services that will occur, and specifically how this arts project will be impactful for the school community.
2. Describe the individual school community(ies) that will be served, including demographic information, priority student populations, and any areas of academic focus (e.g. magnet programs).
3. How does this project align with the school district and/or county's Strategic Arts Plan? Please describe how this the outcomes of this Arts Integration Training project will complement other arts education opportunities offered in the district.
4. How will recruitment efforts ensure a diverse cohort of teachers and staff, and how will they be recruited and encouraged to participate in the professional development activities?
5. What are the specific outcomes expected for teachers and staff, and describe how you will evaluate the project to determine its impact. If you have completed a similar project in the past, please share the evaluation results.

Quantitative Questions:

1. Artistic disciplines to be taught
2. Number of sites served
3. Number of total individuals to benefit directly (individuals participating in the core program activities)
4. Number of individuals to benefit indirectly (audience members, beneficiaries of public art installations, etc.)

Key Personnel Bios:

1. Provide a brief biography for each key individual (artistic, technical, or administrative) involved in this project. Include name, title, whether to be supported by CAC funds, relevant experience as it relates to this project, and role within the proposed activities.
2. If proposing therapeutic outcomes, applicants must establish the qualifications of service providers, how strategies are appropriate to the clinical and/or community arts setting, and how support is culturally responsive to participants.

Support Materials:

1. Letter of Support: Please provide a signed statement from a key stakeholder, partner, or community member. The statement should substantiate the quality of the organization and affirm the organization's impact on the community it serves.
2. Letter of Agreement: Provide a joint Letter(s) of Agreement signed by both the Applicant Organization and a school official from each site to be served. This letter(s) should indicate mutual commitment to the project and understanding of the roles and responsibilities of each party.

3. List of Participating Schools: Provide a list of schools whose participation in the program is anticipated (final list will be submitted along with Final Report). Include full address information, as well as contact information for key partner at each school.
4. Teaching Artist Work Samples: Include up to three samples of Teaching Artist work providing evidence of talent and capacity both of artist(s) and instructor(s). Video samples featuring professional development sessions are highly recommended.
5. Support Materials Notes: Provide brief descriptions of artistic work samples and other support materials. For video or audio samples, provide specific start and end times for the portion you would like the panel to review. Be sure to clearly indicate which specific files your notes are referencing.
6. Payee Data Record (STD 204) – a fillable PDF is available to download, complete, and upload within the application.

Community Engagement and Social Impact: Demonstrates the ways in which the project will result in the healing, stabilizing, uplifting, and transforming of a community particularly vulnerable to and adversely affected by the COVID-19 pandemic. The proposal centers community members' voices throughout the entirety of the project, including project development, implementation, and evaluation. The community actively participates in shaping the project outcomes, documentation strategies, and measures of success.

Application Questions and Required Documents:

1. Describe how your project will address the healing, stabilizing, uplifting, and transforming of a community particularly vulnerable to and adversely affected by the COVID-19 pandemic.
2. Describe how you plan to center community members' voices throughout the entirety of the project, including project development, implementation, and evaluation.
3. Describe how the community actively participates in shaping project outcomes, documentation strategies, and measures of success.
4. Select up to four communities that will be most deeply impacted by this project: Arab, Asian, Black/African American, California Native American/Indigenous, Currently Incarcerated/Experiencing Incarceration, Disabled, Elders/Seniors, Health Workers, Immigrants (Documented and/or Undocumented)/Refugees/Asylum Seekers/Migrants, Indigenous/Tribal, Latinx/Chicanx, LGBTQIA+, Low- Income, MENASA (Middle Eastern, North African, South Asian), Native Hawaiian, Neuro-Divergent, Pacific Islander, People of Color, Rural, Returned Residents/Formerly Incarcerated, Students of Color, Trans and/or Non-Binary People, Unhoused/Transient, Veterans (defined as an individual who has previously served in the United States military, or an individual who has previously served in a similar military capacity alongside and/or at the request, direction, and command of U.S. military forces), Youth (0-24)

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1. Describe your organization’s approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
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- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: “*This activity is funded in part by the California Arts Council, a state agency.*”
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period (due November 30, 2023). Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period (due November 30, 2024). Grantees that do not submit reports by the posted deadlines may jeopardize their organization’s opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

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- **Definition of Signature**

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- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following. Appeals are only granted if:
 - a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
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Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.
3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



JUMP StArts (Cycle B)



2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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JUMP STARTS (CYCLE B)

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: \$2,500 planning grants;
project grants up to \$50,000

Estimated Total Number of Grant Awards: TBD

Grant Activity Period: November 1, 2022 – October 31, 2023

Matching Funds: Not Required

Apply at: calartscouncil.smartsimple.com

Background & Purpose

The California Arts Council's policies and practices prioritize racial equity and have a broad geographic reach into communities of all sizes and needs, and this includes a commitment to ensuring that art is accessible to all Californians, including the young and vulnerable, specifically those whose lives have been impacted or interrupted by the justice system.

These may be youth and young people who were dismissed from middle, high and/or continuation schools; have been subjected to racial profiling; have been arrested or are on probation; are currently incarcerated at a juvenile justice facility or attending a court-appointed educational institution; are undocumented; are unhoused and/or migratory; are refugees; have incarcerated parent(s) or guardian(s); and/or are pregnant or young parents themselves. The CAC's commitment to system-engaged, system-impacted, and/or at-promise youth is also reinforced by the State of California Budget Act of 2021 that maintains a mandate to invest in the JUMP StArts program this fiscal year.

The **JUMP StArts** program supports arts and culture education, apprenticeship and/or mentorship via artists-in-residence programs for system-engaged, system- impacted, and/or at-promise youth and young people through the age of 24.

Activities may take place during or outside of traditional school hours at state- or county-operated correctional facilities; public settings; online; and at arts and culture venues, community centers, school sites, youth centers, and in intergenerational settings.

Projects should prioritize system-engaged, system-impacted, and/or at-promise youth or youth who are especially vulnerable to be impacted by or engaged in the justice system, and the project should be tailored specifically to respond to their needs.

The JUMP StArts program has two project grant strands. Organizations may apply for and receive funding in one strand:

- JUMP StArts – State Facilities
- JUMP StArts – Community Spaces and/or County Facilities

Planning grants are also available to support arts organizations in the process of developing an arts project for system-engaged, system-impacted, and/or at- promise youth.

Project Requirements

- Applicant organization must develop and complete a project addressing the program's purpose to be completed by the end of the Grant Activity Period. The project description must include an anticipated timeline for completion within the Grant Activity Period.
- Project planning and completion must reflect a commitment to include and represent the communities to be served; this includes youth, young adults, and/or individuals who were previously system- impacted, system-engaged, or at-promise input.
- The project plan must describe activities, partnership responsibilities, intended artistic and youth development outcomes, and documentation strategies.
- The project design must be human-centered, provide safe, healthy, and appropriate learning environments for youth and young people.
- The project must include professional development training for teaching staff in both facility protocols and healing and/or trauma- informed practice.
- Project team members to be compensated and supported by this grant must show relevant experience and be based in California.
- Rates of compensation for individual teaching artists and cultural practitioners to be supported by this grant must be appropriate to experience and comparable to fees for other local skilled workers.
- Individuals to be compensated by this grant may not be full-time students in a degree program directly related to any type of compensation/credit for this project.
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Community Spaces and/or County Facilities Program Strand

Organizations applying to the Community Spaces and/or County Facilities program strand must partner with at least one of these entities serving youth engaged by the juvenile justice system, including but not limited to:

- County juvenile halls and camps
- Court schools
- Community schools
- Social services agencies or nonprofit organizations supporting priority youth populations

State Facilities Program Strand: Partnership with the Division of Juvenile Justice (DJJ)

Applicants to the State Facilities program strand must provide service at one or more of the following locations:

- N.A. Chaderjian Youth Correctional Facility
- O.H. Close Youth Correctional Facility
- Ventura Youth Correctional Facility

Applicants proposing a project in partnership with the DJJ must be in touch with Teresa Perez at Teresa.Perez@cdcr.ca.gov or (916) 683-7450 to plan the project and to secure a letter of support.

Applicants should be prepared to discuss the following when contacting DJJ:

- Type of program and proposed service to be provided
- Specific plan for space, time (length, duration, time of day), equipment, and participation of artists and DJJ staff
- Intended youth population and desired outcomes of efforts toward youth participation
- Outcomes and evaluation metrics appropriate to the scope of the project
- Training needs (facility safety and behavioral protocols) for participating teaching artists proposing to interact with DJJ youth
- More information about the DJJ’s mission and guiding principles are available on the DJJ page of the California Department of Corrections and Rehabilitation website.
- All applicants must be in touch with an appropriate contact at the facility(ies) to plan the project and to secure a letter(s) of support.

JUMP StArts Planning Grant

Planning grants are available to support arts organizations that have identified a juvenile justice or social services partner and are in the process of developing an arts project to serve these priority youth. Planning grants give organizations the opportunity to take the time to design the project thoughtfully and include meaningful contributions from both partners. The planning grants also can be used to pilot aspects of the program and conduct any necessary training and/or professional development for the project staff. Given the transient context for system-engaged, system-impacted, and/or at-promise youth, applicants are encouraged to consider partnering with multiple agencies that serve youth in various aspects of their incarceration, probation, and re-entry to ensure consistent engagement and to maximize program impact.

Planning grants are ranked **“Fund” or “Not Fund”** based on the strength and merit of the plan.

- Applicants may not apply for a planning grant in a strand (i.e., Community Spaces and/or County Facilities or State Facilities) in which they have previously been funded.
 - For example: If an organization has received a JUMP StArts grant to do work in a county facility or community space, they may not apply for a planning grant to work with another county or community facility. However, the organization may apply for a planning grant to work at a State facility.
- Applicants may not receive a JUMP StArts planning grant and a JUMP StArts project grant in the same strand during the same funding cycle.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization’s commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A [Letter of Agreement](#) between the fiscal sponsor and the applicant organization **must be signed** by a representative from both parties and submitted with the application. A blank signature field will not be accepted. **If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.**
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
 - Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of CAC fiscal sponsors.
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online Business Search tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request:

- \$2,500 for a planning grant
- Up to \$50,000 for a full project grant
- Up to \$52,500 for a planning and project grant if each request is in different funding strand: Community Spaces and/or County Facilities and State Facilities

Funding Restrictions

- For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.
- If you have previously been funded by this grant in Cycle A, you may only apply to the same funding strand if your project content differs from your previously funded project (ex: Funding for Cycle A & B in the State Facility strand with different project content). You may apply with the same project content only if you are serving a different population or different facility (ex: Same project content for Cycle A & B, serving two different County Facilities and/or Community Spaces).

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. **It is recommended that new applicants create an online profile well in advance of the application deadline.** More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the principles of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity principles that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the principles of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity principles that you are proud of and would want to share with the field.

Program Design and Implementation: Provides detailed and meaningful objectives, including a timeline and key activities, outlining how the project will address current challenges and/or opportunities addressing system-engaged, system-impacted, and/or at-promise youth. The project budget is detailed, includes all expenses relevant to the stated project activities, and lists rates of pay that appropriately compensate the labor of all individuals working on the project.

Application Questions and Required Documents

1. Provide a detailed description of your project, including a timeline and key activities, outlining how your project will address current challenges and/or opportunities addressing system-engaged, system-impacted, and/or at-promise youth. These may include youth who were dismissed from middle, high and/or continuation schools; are subjected to racial profiling; are arrested or on probation; are incarcerated at a juvenile justice facility or at a court-appointed educational institution; are undocumented; are unhoused and/or migratory; are refugees; have incarcerated parent(s) or guardian(s) and/or are pregnant or parents themselves.
2. In addition to the development of artistic skills, describe the student outcomes your organization seeks to achieve through its JUMP StArts project.
3. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
4. Complete a detailed project budget, including all expenses relevant to the stated project activities, and include rates of pay that appropriately compensate the labor of all individuals working on the project. Provide details for each line item to be funded by this grant.
5. Provide no more than three (3) samples that best portray your organization and its work. These may include artistic work, press materials, flyers, brochures, programs, newsletters,

audio, video, and other marketing pieces. Samples should be within the past two years and relevant to this grant opportunity.

Community Engagement and Social Impact: Demonstrates how the project design and implementation reflects a commitment to include and represent the communities to be served.

Application Questions and Required Documents

1. Describe how you plan to engage and elevate system-engaged or system-affected youth voices throughout the project to help shape the project outcomes, documentation strategies, and measures of success. Demonstrate how your project design and implementation reflects a commitment to include and represent the communities to be served.
2. Describe your organization's protocols and best practices in working with
3. system-engaged youth, to ensure that they will be in a physically and emotionally safe, nurturing, and creative learning environment.
4. Upload a letter of support from an appropriate contact at the facility(ies) where the project is planned.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June – July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2023
Final Report Deadline	November 30, 2023

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request.

Organizations seeking technical assistance should contact:

Natalie Peeples

(she/her/hers)

Arts Program Specialist

California Arts Council

jumpstartsgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair

Consuelo (Chelo) Montoya, Vice Chair

Gerald Clarke

Vicki Estrada

Jodie Evans

Stanlee Gatti

Ellen Gavin

Alex Israel

Phil Mercado

Roxanne Messina Captor

Jonathan Moscone

Executive Director, Anne Bown-Crawford

Deputy Director, Ayanna L. Kiburi, M.P.H.

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Toll Free (800) 201-6201
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www.arts.ca.gov

Office Hours
8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
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1. Before requesting an appeal, check that your request qualifies by reading the following. Appeals are only granted if:
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Dissatisfaction with award denial or award amount does not qualify for appeal.

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3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.



CREATIVE YOUTH DEVELOPMENT



2022 Grant Guidelines

Deadline: May 31, 2022

The mission of the California Arts Council, a state agency, is to strengthen arts, culture, and creative expression as the tools to cultivate a better California for all.

Learn more at www.arts.ca.gov

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CREATIVE YOUTH DEVELOPMENT

2022 GRANT GUIDELINES

DEADLINE: May 31, 2022 11:59 PM

Grant Request Amount: Up to \$40,000

Estimated Total Number of Grant Awards: TBD

Grant Activity Period: November 1, 2022 – October 31, 2024 (2 years)

Matching Funds: Not Required



Apply at: calartscouncil.smartsimple.com

Background & Purpose

The **Creative Youth Development** program is rooted in the CAC's belief that arts learning is an essential tool for healthy human development and that it should be available to all young people throughout California. The CAC envisions that all of California's young people are provided with meaningful, culturally responsive arts-learning experiences, so that they can reach their full potential.

Beneficiaries of Creative Youth Development projects include youth from infancy to 24 years of age. All projects occur outside of traditional school hours, taking place in arts venues, community centers, school sites, and other youth-oriented settings.

- Children ages 0-5 and school-age youth are a priority for this program, with successful projects demonstrating the ability to cultivate positive social and emotional development, as well as promote artistic expression and creativity.
- Support for transitional individuals, ages 18 to 24, are an additional priority, with successful projects demonstrating the capacity to engage with transitional youth in relevant, dynamic, and innovative ways.

Examples of applicable projects include but are not limited to: arts projects in early learning, daycare, or foster care environments; projects that support the transmission of traditional arts and cultural practices; youth leadership and mentorship opportunities in arts settings; and arts programming that supports workforce development and entrepreneurship.

Program Goals

Projects should address one or more of the following Creative Youth Development program goals:

- Provide social-emotional creative experiences in safe and nurturing environments.
- Foster creative abilities of youth through culturally and linguistically responsive arts learning.
- Support arts programs that seek to activate youth voices, narratives, and perspectives.
- Utilize cultural assets of the local community to support positive self-identification and respect for diverse cultures.
- Empower youth through the preservation, revitalization, and/or reclamation of cultural practices.

- Cultivate the development of transferable life skills such as critical thinking, problem solving, leadership, and collaboration.

Project Requirements

- The applicant must develop and complete a project addressing the program’s purpose.
- All activities to be funded by the CAC must occur within the two-year Grant Activity Period.
- The project design must provide for safe, healthy, and appropriate learning environments for youth.
- The project design must include hands-on learning in specific art forms to develop creativity, skills, and knowledge in at least one artistic and/or cultural discipline, including but not limited to:
 - Dance - contemporary, hip-hop, ballet, jazz, tap, house, movement traditions and forms of all cultures
 - Literary Arts - poetry, zine-making, spoken word
 - Media Arts - animation, video, digital photography, film, podcasts, other forms of new media
 - Music - traditional/culturally specific, folk, jazz, hip-hop, punk, classical
 - Theatre - devised, original works, playwriting, productions
 - Traditional and Folk Arts - basketry, embroidery, weaving, woodcarving
 - Visual Arts - murals, exhibitions, 3D, photography, sculpture, clay works, curatorial training
- If projects are tuition-based, the applicant must include a robust equity and accessibility plan that includes full scholarships and reduced fees.
- The project should offer enough contact time to foster learning.
- The project must include sustained activities over a period determined by the needs of the artists, youth, and the parameters of the project. This could mean intensive daily interaction over the course of one to two weeks, weekly interaction over months, or 1-2 years.
- Artists(s) to be compensated and supported by this grant must show relevant experience of at least two years, be based in California, and may not be engaged in the project as full-time students in a degree program.
- Rates of compensation for individual artists and/or arts workers to be supported by this grant must be appropriate to experience and comparable to fees for other local skilled workers.
- If proposing therapeutic outcomes, applicants must establish the qualifications of service providers, how strategies are appropriate to the clinical and/or community arts setting, and how support is culturally responsive to participants.
- Project design and implementation must reflect a commitment to include and represent the communities to be served.
- All CAC-funded programs, services, information, and facilities where funded activities take place, including online spaces, must be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf- Blind, have difficulty speaking, have a

physical disability, visual disability, developmental disability, learning disability, mental illness or chronic illness.

Eligibility Requirements

Applicants must comply with the requirements below. All applications must include the listed items at the time of submission in order to be considered for funding.

- **Racial equity statement** - Description of the organization’s commitment to equitable policies and culture.
- **California-based** - Documentation of having a principal place of business in California.
- **Arts programming** - Applicants must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline.
- **501(c)(3) organization as applicant or fiscal sponsor** - Non-governmental (municipal, county, or tribal) applicant organizations must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code.
- **Fiscal sponsors** - An applicant organization without nonprofit status must use a California-based fiscal sponsor with a federal 501(c)(3) designation to apply for funding.
 - The fiscal sponsor will provide the fiscal oversight and administrative services needed to complete the grant.
 - A Letter of Agreement between the fiscal sponsor and the applicant organization must be signed by a representative from both parties and submitted with the application. A blank signature field will not be accepted. If a grant is awarded, the fiscal sponsor becomes the legal contract holder with the California Arts Council.
 - A fiscal sponsor change is not permissible during the Grant Activity Period, with rare exceptions.
 - Fiscal sponsors must have a minimum two-year history of consistent engagement in arts programming and/or services prior to the application deadline. (Acting as a fiscal sponsor to arts and cultural organizations is considered an arts service.) See additional information on the use of CAC fiscal sponsors.
- **Certificate of good standing** - Nonprofit organizations and fiscal sponsors (if applicable) must have “active status” with the California Secretary of State (SOS) showing evidence of “good standing” at the time of application. You can verify your organization’s status by conducting a search using the SOS online Business Search tool. An indication of “active” (versus “suspended,” “dissolved,” “cancelled,” etc.) confirms that your nonprofit corporation exists, is authorized to conduct business in the State of California, has met all licensing and corporation requirements, and has not received a suspension from the Franchise Tax Board.

Eligible Request Amounts

Applicant organizations can request up to \$40,000 for the two-year grant period.

Funding Restrictions

- For organizations with total operating revenue above \$250,000, the sum of requests for CAC grants during the same year of funding cannot exceed 50% of the total operating revenue from the most recently completed fiscal year.
- Applicants to this program are not restricted from applying for and receiving additional CAC grants. If applying for other CAC project-based grants, proposals must use funds for different projects and purposes. To meet this criterion, applicants must demonstrate that projects:
 - Serve primarily different groups of people
 - Take place in different spaces, times, and/or contexts
 - Achieve fundamentally distinct programmatic outcomes

Matching Funds

Matching funds are not required for this grant.

Community

Representation of, by, and for community is a core value of the CAC, including authentic intergenerational and intersectional connections.

Although not factors in grant decisions, we strongly encourage applications from organizations that are led by, represent, and/or serve systemically marginalized communities, which may include but are not limited to: Arab, MENASA (Middle Eastern, North African, South Asian); Asian; Black, African American; California Native American, Native Hawaiian, Indigenous, Tribal; Currently Experiencing Incarceration; Disabled; Elders, Seniors; Latinx, Chicanx; LGBTQIA+; Low Income; Neuro-Divergent; Pacific Islander; People of Color; Rural; Returned Residents, Formerly Incarcerated; Students of Color; Trans and/or Non-Binary People; Immigrants (Documented and/or Undocumented), Refugees, Asylum Seekers, Migrants; Unhoused, Transient; Veterans; or Youth.

Online Application Portal

Applications will be available online through the CAC's online grants management system at calartscouncil.smartsimple.com. Only applications submitted through the system by the deadline will be accepted. It is recommended that new applicants create an online profile well in advance of the application deadline. More information can be found on the [Grant Resources](#) page of the CAC website.

Application Review Criteria

A review panel will adjudicate complete and eligible applications based on the following criteria. Application questions and required documents pertaining to each review criterion are included below. Detailed instructions are available at calartscouncil.smartsimple.com.

Racial Equity: Demonstrates an understanding of racial equity through its cultural competence, policies, practices, projects, and organizational culture. Elements of racial equity are evidenced in

the implementation of programming/services and throughout the proposal. Organization's leadership and participants center cultural, ethnic, and racial diversity.

Application Questions and Required Documents

1. Describe the elements of racial equity that are essential to the program/service and organization policies/culture. This criterion will be assessed by panelists during the review process. Your racial equity statement could include, but is not limited to:
 - a. A description of your region's landscape and how systemic racism has impacted your communities and field
 - b. How your organization is addressing issues of systemic inequities through racially equitable policies and practices
 - c. A description of the racial equity elements that support how the organization serves and uplifts the leadership of communities of color in your region, through your organizational leadership, community partnerships, mentorship, arts and cultural programming, accessibility, and outreach
2. Describe how the elements of racial equity show up in the programming/services and policies.
3. Describe how the leadership and participants demonstrate cultural, ethnic, and racial diversity.
4. Describe any strategies or progress the organization has made toward your racial equity elements that you are proud of and would want to share with the field.

Program Design & Implementation: Indicates clear artistic and community-based objectives, achievable goals, a realistic timeline, and appropriate budget. Design includes methods to evaluate and measure success, collect and analyze data, and document activities.

Application Questions and Required Documents

1. Select the artistic discipline(s) your project teaches:
 - Dance - contemporary, hip-hop, ballet, jazz, tap, house, movement traditions and forms of all cultures
 - Literary Arts - poetry, zine-making, spoken word
 - Media Arts - animation, video, digital photography, film, podcasts, other forms of new media
 - Music - traditional/culturally specific, folk, jazz, hip-hop, punk, classical
 - Theatre - devised, original works, playwriting, productions
 - Traditional and Folk Arts - basketry, embroidery, weaving, woodcarving
 - Visual Arts - murals, exhibitions, 3D, photography, sculpture, clay works, curatorial training
2. Provide a detailed description of your proposed project, including the hands-on learning to occur and the specific activities youth will engage in. Identify the activity locations, providing

the name of the artistic venues, community settings, and/or school sites involved. Include the number of sites to be served, estimated number of individuals participating, and the duration and frequency of program sessions (e.g. 1 hour, twice a week for twelve weeks). Be sure to include how your project will accomplish one or more of the program goals:

- Provide social-emotional creative experiences in safe and nurturing environments.
 - Foster creative abilities of youth through culturally and linguistically responsive arts learning.
 - Support arts programs that seek to activate youth voices, narratives, and perspectives.
 - Utilize cultural assets of the local community to support positive self-identification and respect for diverse cultures.
 - Empower youth through the preservation, revitalization, and/or reclamation of cultural practices.
 - Cultivate the development of transferable life skills such as critical thinking, problem solving, leadership, and collaboration.
3. Provide a detailed timeline of all key arts programming and/or services that will occur within the Grant Activity Period.
 4. Is your project tuition-based? If indicating “Yes,” the applicant must describe a robust equity and accessibility plan that includes scholarships and reduced fees.
 5. Are therapeutic outcomes proposed for this project? Confirm the qualifications and experience of any individuals supporting therapeutic outcomes who are involved in your project design and describe their approach as it relates to your project. Provide degrees, certifications and/or evidence of cultural competency for the participants being served.
 6. Complete a two-year budget snapshot table. Provide revenue and expense amounts. Address any significant changes in line items from one year to the next and explain anticipated surpluses or deficits.
 7. Complete a detailed project budget, including all expenses relevant to the stated project activities, and include rates of pay that appropriately compensate the labor of all individuals working on the project. Provide details for each line item to be funded by this grant.

Artistic Merit: California artists are involved at every stage of the project design and execution and demonstrate skills, expertise, and experiences that are central to the goals of the project.

Application Questions and Required Documents

1. Provide a brief biography for each key individual (artistic, technical, or administrative) involved in this project. Include name, title, whether to be supported by CAC funds, relevant experience as it relates to this project, and role within the proposed activities.
2. Describe how California artists are involved at every stage of the project design and execution.
3. Describe how the artist(s) involved demonstrate skills, expertise, and experiences that are central to the goals of the project.

4. Provide no more than three (3) samples that best portray your organization and its work. These may include artistic work, press materials, flyers, brochures, programs, newsletters, audio, video and other marketing pieces. Samples should be within the past two years and relevant to this grant opportunity.

Community Engagement & Social Impact: Project demonstrates reach and/or depth of engagement in an identified community. Project execution and evaluation involve significant community participation in accordance with the identified project outcomes.

Application Questions and Required Documents

1. Describe the community of youth who will participate in the project, including ages or age ranges served.
2. Describe how the project design provides for safe, healthy, and appropriate learning environments for the youth participants.
3. Describe how the artistic and/or cultural providers will measure the artistic and developmental outcomes of the youth participants.
4. Describe how your project design and implementation reflects a commitment to include and represent the communities to be served.

Accessibility: Demonstrates that its programs, services, information, and facilities where funded activities are to take place, including online spaces, will be accessible for individuals with disabilities, including but not limited to individuals who are Deaf, Hard of Hearing, Deaf-Blind, have difficulty speaking, have a physical disability, visual disability, developmental disability, learning disability, mental illness, or chronic illness.

Application Questions and Required Documents

1. Describe your organization's approach to ensuring the physical accessibility of programs and services for individuals with disabilities, as well as the accessibility of print and online materials. Consider organizational personnel and any partnering organizations, as well as beneficiaries of arts programming and services, and potential audience members in your response.
2. Identify the primary individual who will be responsible for managing accessibility for your organization. This may be a program manager, accessibility coordinator, or other staff member of the applicant organization. Include their name, title, phone number, and email address in the fields provided.

Panel Adjudication and Ranking Scale

Panelists review and rank applications and work samples using a 6-point ranking scale that can be viewed at [this link](#).

California Arts Council Decision-making

The final authority for grant awards is the appointed Council. After receiving and reviewing recommendations from Council committees, the Council will vote on final funding awards at a public meeting. Awards may differ from requested amounts based on panel rank and available funding.

Program Timeline

Application Opens	April 5, 2022
Application Deadline	May 31, 2022
Panel Review	Approx. June – July 2022
Funding Decision	Approx. July 2022
Funding Notification	Approx. August 2022
Grant Activity Period	November 1, 2022 – October 31, 2024
Interim Report Deadline	November 30, 2023
Final Report Deadline	November 30, 2024

Staff Assistance

Before contacting staff, check [FAQs](#) to see if application questions can be answered. If staff assistance is still required for guidance or clarification, email is the best way to contact Program Specialists. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. People who are Deaf, Hard of Hearing, Deaf-Blind, or have difficulty speaking may dial 711 to reach the California Relay Service (CRS). Large print is available upon request. Translation services may also be available upon request.

Organizations seeking technical assistance should contact:

Natalie Peeples

she/her/hers

Arts Program Specialist

California Arts Council

creativyouthdevelopmentgrant@arts.ca.gov

Governor of California
Gavin Newsom



Arts Council Members

Lilia Gonzáles-Chávez, Chair
Consuelo (Chelo) Montoya, Vice Chair
Gerald Clarke
Vicki Estrada
Jodie Evans
Stanlee Gatti
Ellen Gavin
Alex Israel
Phil Mercado
Roxanne Messina Captor
Jonathan Moscone

Executive Director, Anne Bown-Crawford
Deputy Director, Ayanna L. Kiburi, M.P.H.

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Office Hours
8:00 a.m. - 5:00 p.m., Monday through Friday

Purpose: The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

The Council: The appointed Council of the CAC consists of 11 members. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

Native Land Acknowledgement: The California Arts Council stands in solidarity with all of California's Indigenous people. We acknowledge that our work takes place on the now occupied traditional lands of the Miwok, Maidu, and Nisenan people, who are the past, present, and future stewards of this place. We make this first step in our journey to develop relationships and cultural competencies to truly support native sovereignty.

Mission: Strengthening arts, culture, and creative expression as the tools to cultivate a better California for all.

Vision: A California where all people flourish with universal access to and participation in the arts.

Racial Equity Statement: As California's state arts agency, the California Arts Council is committed to racial equity both internally through our work environment, and externally through our programming.

- We are committed to ensuring that every policy enacted reflects democratic principles of equity and justice.
- We understand that enacting policy in a just and equitable manner considers critical issues of implicit bias and discrimination that requires concerted and purposeful action.
- We believe that bringing together Council, staff and other partners with differing backgrounds and life experiences will enhance our ability to increase opportunities for all arts service organizations to succeed.
- Policies, programs, and activities will be administered to identify and avoid discrimination and barriers to access, and to avoid disproportionately high and adverse effects on communities of color.
- Accountability to our grantees is of central importance to us. We understand the significance of evaluating the impact of our policymaking on grantees over time and utilizing this evaluation in the development of new policy initiatives.
- We are committed to the just and equitable disbursement of resources.
- We will obtain the following information when relevant and appropriate in order to utilize data to evaluate the impact of our equity goals: population served and/or affected by race, color, national origin, and income level, which will include diverse communities across the state such as: communities of color, racially and ethnically diverse individuals, tribal communities, immigrant and refugee communities, and communities that have principal languages other than English.

For the CAC, racial equity is a continual practice in listening, learning, and implementing. The CAC's Racial Equity Statement demonstrates a deeper commitment for us to do better for the field and our staff.

Funding: The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are often matched by foundations, individuals, earned income, government agencies, in-kind contributions, or other organizations.

Information Access: Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Meeting dates and locations are posted at www.arts.ca.gov. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Each meeting provides a designated time for public comment, although comments may be time-limited.

Grant Process: Applications are evaluated by panels of recognized field representatives who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions. CAC staff is responsible for grant contract administration after Council approval. In dire or unexpected circumstances, the CAC reserves the right to make exceptions to any policy or procedure on a case-by-case basis.

Requirements: The CAC provides grant funding to individual artists and is mandated both by federal and state regulations to fund arts organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans with Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Ownership, Copyrights, Royalties, Credit: The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity and appropriate credit for CAC partial support.

Appendix A: Resources for Applicants

Grantee Requirements

Awarded grantees must comply with all requirements as stipulated in the grant agreement, including but not limited to the following:

- **Complete contract documents** - Upon notification of grant award, complete all required contract documents in order to receive grant payment. Contract documents must be received by the CAC within 60 days of issuance or the grant funding may be revoked.
- **Payee Data Record** - Each awarded organization or fiscal sponsor (if applicable) must complete, sign, and submit an STD 204 Payee Data Record as a required contract document before grant funds can be released.
- **Consistent activities** - Carry out activities consistent with the original proposal summary statement and the intent of the application as approved for funding, including in instances where the grant award may be less than the original request amount.
- **Approval for changes** - Programming activities must be completed as proposed. Changes must be proposed in advance and require prior written approval from CAC staff. Requests for changes are considered on a case-by-case basis.
- **Thank you letters** - To better inform our elected representatives of the value of the arts and the use of state funds, grantees are required to include copies of signed letters sent to the Governor, state Senate, and Assembly representatives thanking them for the grant. Local representatives may be found at this link: <https://findyourrep.legislature.ca.gov/>.
- **Use of CAC logo** - Use of the CAC logo is required on all printed and electronic materials and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- **CAC acknowledgement** - The following acknowledgement of CAC funding is required on all printed and electronic materials: *"This activity is funded in part by the California Arts Council, a state agency."*
- **Interim report** - Provide an interim report summarizing grant-funded activities and accomplishments within 30 days of the midpoint of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization's opportunity for future funding from the CAC.
- **Final report** - Provide a final report summarizing grant-funded activities and accomplishments within 30 days of the end of the grant activity period. Grantees that do not submit reports by the posted deadlines may jeopardize their organization's opportunity for future funding from the CAC.
- **California Model Agreement (AB20) and indirect costs** - In order to comply with AB20 requirements, University of California and California State University grantees are required to secure an indirect cost waiver from the Regents of the University of California or the Board of Trustees of the California State University.

- **What We Do Not Fund**

Click [here](#) to review the list of activities and expenses that CAC does not fund.

- **Sample Fiscal Sponsor Letter of Agreement**

Click [here](#) for a letter template for applicant organizations using fiscal sponsors.

- **Definition of Signature**

Click [here](#) for information on acceptable forms of validation for required signed documentation.

- **Appeals Process**

1. Before requesting an appeal, check that your request qualifies by reading the following.

Appeals are only granted if:

- a. Panel's assessment was based on a misstatement of information in the application that negatively influenced the panel's recommendation; and/or
- b. Incorrect processing of the required application material, which negatively influenced the panel's recommendation.

Dissatisfaction with award denial or award amount does not qualify for appeal.

2. Request an official Appeal Form by emailing the CAC Program Specialist listed on your grant notification letter.

3. Fill out official Appeal Form and email or postmark to the contact listed on the form within 45 days of grant notification.

TAB D

California Arts Council | Public Meeting | 3/17/2022

Memorandum

1300 I Street, Suite 930, Sacramento, CA 95814
T: (916) 322-6555 | F: (916) 322-6575
www.arts.ca.gov

Date: March 17, 2022

To: Council Members

From: Ayanna Kiburi, Deputy Director

Re: Funding Formula

The Council votes to allow staff the capacity to develop funding formula scenarios and present them to Council for vote.

The Council has the responsibility to vote on the funding formula applied to each grant program. The funding formula determines how much each grantee will be awarded based on their ranking and several other considerations. When the tables of ranked applicants is presented to the Council for a vote, staff provides at least one funding formula scenario for a vote. To arrive at funding formula scenario(s), staff considers several factors including but not limited to:

- Total amount of funds requested in the specific grant category. For example, if the total requests far exceed the allocated total for a grant program, one scenario could be to fund down through lower ranks to meet the need in the field.
- Total amount of funds allocated per grant category. Ensure that scenarios stay within the allocation previously voted on by the Council.
- Distribution of applications in each rank. For example, if 95% of the applicants ranked 5 and 6 and those requests equal the total allocation. The scenario could indicate only funding applications that ranked below 5 leaving a small percentage of the allocation to be moved to another grant program.
- Percentage difference between ranks. For example, funding a 6 at 100% of the applicants request versus at 95% or 90% to reserve more of the allocation for funding ranks below 6.

Sample funding formulas are attached.

Date: February 5, 2020

To: California Arts Council

From: Allocations Committee, Nashormeh Lindo

Re: FY19-20 Funding Allocations Recommendations

The Allocations Committee recommends the Council fund this year's grant applications at the ranks and funding levels recommended in Scenario 1 or Scenario 2 as outlined in this memo.

The Allocations Committee recommends the Council use unexpended funds from the FY2018-19 one-time state funding balance to fund the projected overage in this year's grant funding levels.

Introduction: Application Numbers

This year, the CAC received a more than 30% increase in applications across grant programs than in the previous year, far exceeding the goal of a 5% increase that staff projected. The CAC received over 2,200 applications for the 16 programs that were offered this season.

We believe that the growth in application numbers is a result of the increased maximum request amount in many grant programs, the waiving of requirements that presented barriers to access for smaller organizations, and the significant outreach the agency engaged in during the fall months. This outreach included more than a dozen in-person workshops across the state, a host of digital connections, and more than 10,000 pieces of hard-copy collateral mailed to partner organizations to promote the available grant opportunities.

Funding Recommendations

The following tabs include individual memos from programs staff about the panel process and the rankings for the individual programs that they manage. A separate spreadsheet with application rank breakdowns accompanies each of those memos.

Accompanying this memo is a spreadsheet that outlines the overall funding recommendations for the Local Assistance Funds for FY2019-20.

The Allocations Committee recommends that the Council chose from the following two formula scenarios to vote on. Consistent with past years, both scenarios follow a format of percentage reduction in funding of the requested amount based on the rank. The percentage breakdowns of the scenarios are as follows:

- Scenario 1:
 - Rank of 6 (Exemplary) – 100% of request
 - Rank of 5 (Strong) – 95% of request
 - Rank of 4 (Good) – 90% of request
 - Rank of 3 (Fair) or below – not recommended for funding
 - State Local-Partner Rank of 3 – 85% of request
- Scenario 2:
 - Rank of 6 (Exemplary) – 100% of request
 - Rank of 5 (Strong) – 90% of request
 - Rank of 4 (Good) – 80% of request
 - Rank of 3 (Fair) or below – not recommended for funding
 - State-Local Partner Rank of 3 – 70% of request

The programs whose allocations will come for a vote at the April meeting are highlighted in purple. The spreadsheet includes projected allocations based on 70% of applications being recommended for funding at an average of 90% of the maximum request in the grant category.

Council will note that the total allocation projection in either scenario leaves between a \$4.5M and \$4.9M shortfall in FY2019-20 Local Assistance Funding. The Allocations Committee recommends the Council use a portion of the unexpended funds from the FY2018-19 one-time funding to cover this shortfall. This would leave a remaining balance of approximately \$1 million.

Date: February 5, 2020

To: California Arts Council

From: Maya Austin, M.A.
Arts Programs Specialist

Re: FY19-20 Arts and Public Media Grant Panel Recommendations

Program Overview

The Arts and Public Media (APM) program supports multiplatform media projects by nonprofit media organizations that build public awareness and support for the arts in California. Multiplatform media projects refer to content that is delivered through multiple mediums instead of a single delivery platform.

Only nonprofit media organizations are eligible for this grant category. The California Arts Council defines a nonprofit media organization as a nonprofit entity that has a primary activity and mission of disseminating information to the general public or a specific community through a newspaper, magazine, zine, media festival, or other publication; or radio, podcast, television, cable television, or other medium of mass communication.

The Arts and Public Media program experienced an increase in funding, with a \$25,000 maximum grant request amount this year, up from \$18,000 the prior year.

The increase in funding, combined with the visibility of outreach performed during the summer of 2019, led to a significant increase in number of applications received. Compared to last year, application submission increased by 36%. In total, for FY19-20, 64 applications were received. Eleven were deemed ineligible because they did not meet the definition of a nonprofit media organization or did not include the required documents, and nine were withdrawn due to an excess of the total operating revenue (TOR) requirement across all programs.

In summary, 48 applications were adjudicated by two separate panels.

Panel Overview

On December 12 and 13, a four-member peer review panel convened to rank 27 applications. On January 9 and 10, a three-member peer review panel convened to rank 21 applications. The panels utilized the review criteria stated in the guidelines and the 6-point ranking system.

A total of seven applications were ranked 6 (Exemplary), seven were ranked 5 (Strong), 11 were ranked 4 (Good), 13 were ranked 3 (Fair), and seven were ranked 2 (Marginal). The panel did not rank any applications a 1 (Weak).

Program Specialist Observations and Analysis

The applications ranked 6 clearly articulated the design elements of the proposal and demonstrated a strong multiplatform component. These projects had clear expansion elements and/or provided detailed methods for community engagement and marketing. Overall, applications in this rank were attentive to detail and represented a truly dynamic vision for telling stories specific to California.

Projects ranked 5 articulated a project design, but often did not provide a detailed timeline or outreach plan. These applications could have benefitted from further articulation about key project elements and community impact. Conversely, some applicants provided all the necessary information to meet a majority of the review criteria to a high degree, but further elaboration and clarity would have strengthened the application overall.

Applications ranked 4 generally met a majority of the review criteria but would have benefitted from further articulation and clarity. Some applicants ranked 4 did not clearly describe how the proposed project was an expansion, or the multiplatform element was not strong. Overall, applications in this category had strong artistic merit and good project design.

Applications ranked 2 and 3 met some of the review criteria. Proposals did not present a clear project design or timeline. The scope of the project was often underdeveloped or not present, and key elements of the proposal were lacking. In this rank, there is a high promise for future success, given a refinement of the project scope, timeline, multiplatform components, and community impact.

Panelists were impressed with the geographic diversity of the applications reviewed and found many of the work samples and artistic elements to be of high caliber.

Panelists

Lisa Herrick is an award-winning essayist, artist, media producer, and arts organizer based in Fresno, California, whose work has been featured in or is forthcoming from AsianWeek, The Rumpus, Food52, Emergence Magazine, The Bold Italic, BOOM: A Journal of California, and many more. She is a second-generation Hmong American who has collaborated with the overseas Hmong community to produce films and other media addressing issues important to Southeast Asian refugees and their descendants; and she is the co-founder of LitHop, an annual literary festival based in Fresno's historic Tower District. She currently works as the media specialist for the Fresno Arts Council (as of June 2019) and serves as an adviser to WEXL, a San Francisco-based technology startup serving creative professionals of color. She has a bachelor's degree in Comparative Literature from the University of California, Davis.

Sylvia Hathaway Chavez is, at heart, a theatre geek, culturephile and arts activist. In 2018 she began serving as the Managing Director for Look What SHE Did!, a media arts nonprofit that produces a video series of incredible women storytellers talking about the women vanguards who inspire them. Sylvia recently completed her M.A. in nonprofit management at Antioch University Los Angeles, during which time she managed arts education programs in schools from Compton to Santa Monica through her work with P.S. ARTS. Prior to moving to Los Angeles, she spent 10 years working in theatres in the San Francisco Bay Area as an

education program director, actor, and teaching artist with companies including Berkeley Repertory Theatre, New Conservatory Theatre, TheatreWorks, and others. For several years, she has been leading workshops for young girls and their parents that teach leadership and conflict resolution skills through dramatic play with Girl's Leadership Institute. She holds a B.A. in Theatre Arts from Indiana University of Pennsylvania and hails from Cleveland, Ohio. She loves writing and cake.

Hoi Leung (she/her/hers, Sacramento) is an artist and curator based in San Francisco. Graduated from University of California, Los Angeles, Hoi is currently a curator at the Chinese Culture Center of San Francisco. Hoi also manages 41 Ross, an experimental community art space and interactive studio that promotes dialogue, appreciation, and creative engagement around the local culture practice by everyday people in San Francisco Chinatown. Centered around community-based practices and issues concerning the Chinese diaspora, her recent curatorial projects include Infinite Cycle (2018), Womxn, Omen, Women in Chinatown (2018), and Present Tense Biennale: Task of Remembrance (2019). As an artist, Hoi has exhibited both locally and internationally including SOMArts Cultural Center (San Francisco Bay Area), K11 Art Foundation (Hong Kong), and the Central Academy of Fine Arts Museum (Beijing).

Nadja Mark (she/her/hers, Pacific Grove) is a fundraising strategist for the arts. She helps film festivals and documentary films tell their stories, fulfill their missions, and provide positive community impact by soliciting resources for them. She also provides fundraising strategies for other community organizations such as the Monterey Elks, Feast of Lanterns, and Kinship centers. In her 17 years of experience, she's raised funds for many NGOs in the arts sector. Her educational background includes an MA in Global Philanthropy from NYU and a BA from San Francisco State University.

Astra Price (she/her/hers, Los Angeles) is a moving image specialist. Dedicated to the complex conversation between creation and preservation, she has worked with artists and institutions to find strategies for completion, display, and preservation of new media work. She is currently working in the collections of Bill Viola and James Scott, and has worked with artists such as Janie Geiser and Sylvère Lotringer in the past. Her publications on the preservation of time-based media can be found in Leonardo and the IIC Journal. Astra is also an educator in digital media, having taught for over a decade at California Institute of the Arts. In addition to working with other artists, Astra is also an artist and filmmaker. Her work focuses on experimental documentaries, including an upcoming film about gender, representation and how history is written in a public sphere.

Jeff Ross (he/him/his, San Francisco) has been an events producer for over 25 years, ranging from nightclub shows, art openings, live music, performing arts and film festivals. In the past, has served as Operations Manager at the SF International Film Festival (1997-2001) and as a member of the operations team at Burning Man (2006-2018). He founded SF IndieFest in 1998 and currently produces four annual film festivals a year in San Francisco which present nine weeks of programming and a combined annual attendance of over 20,000 patrons.

Melissa Wolfish (she/her/hers, Santa Monica) is the Institutional Giving Manager at KCRW, an award-winning public radio station and NPR affiliate based in Santa Monica, CA, where she oversees the station's portfolio of foundation, corporate, and government funders. Her passion

for the arts, education, and community engagement are complemented her prior fundraising positions at Wayfinder Family Services, which provides a wide spectrum of services to individuals of all abilities, and the Los Angeles chapter of The Posse Foundation, which identifies high school students with extraordinary potential that may be overlooked by the traditional college admissions system. Melissa received her Master of Education in Arts Education from the Harvard Graduate School of Education, after graduating from Oberlin College where she majored in creative writing. Melissa's lifelong appreciation and enthusiasm for the arts served as the roots for her for her professional career. Following internships with TheatreWorks (Silicon Valley), Center Theatre Group (Los Angeles), and 826LA, she worked in arts administration and media relations at the Los Angeles Ballet and the John F. Kennedy Center for the Performing Arts in Washington, D.C.

FY19-20 APM Funding Allocation Recommendations: Scenario 1

Application ID	Applicant Organization	Fiscal Sponsor	Applicant County	Final Rank	Grant Request Amount	Total Grant Award Recommendation
APM-19-7444	WHITE ASH BROADCASTING INC		Fresno	6	\$6,968	\$6,968
APM-19-7863	SOUTHERN CALIFORNIA PUBLIC RADIO		Los Angeles	6	\$25,000	\$25,000
APM-19-7145	Bay Area International Children's Film Festival	Chabot Space and Science	Alameda	6	\$19,750	\$19,750
APM-19-7098	RAZORCAKE-GORSKY INC		Los Angeles	6	\$25,000	\$25,000
APM-19-7182	LA THEATRE WORKS		Los Angeles	6	\$25,000	\$25,000
APM-19-8024	KQED INC		San Francisco	6	\$25,000	\$25,000
APM-19-8083	BOYLE HEIGHTS ARTS CONSERVATORY		Los Angeles	6	\$25,000	\$25,000
APM-19-7769	REDWOOD EMPIRE PUBLIC TELEVISION		Humboldt	5	\$25,000	\$23,750
APM-19-8524	Voices of Monterey Bay	Institute for Nonprofit News	Monterey	5	\$25,000	\$23,750
APM-19-8041	SO SAY WE ALL		San Diego	5	\$25,000	\$23,750
APM-19-7957	SHASTA COUNTY ARTS COUNCIL		Shasta	5	\$25,000	\$23,750
APM-19-7163	GLOBAL GIRL MEDIA		Los Angeles	5	\$20,000	\$19,000
APM-19-7429	KCETLINK		Los Angeles	5	\$25,000	\$23,750
APM-19-8216	ARHOOLIE FOUNDATION		Contra Costa	5	\$25,000	\$23,750
APM-19-7218	SAN FRANCISCO JEWISH FILM FESTIVAL		San Francisco	4	\$19,963	\$17,967
APM-19-7195	SAN DIEGO STATE UNIVERSITY FOUNDATION		San Diego	4	\$14,912	\$13,421
APM-19-7225	SAN FRANCISCO INDEPENDENT FILM FESTIVAL		San Francisco	4	\$20,000	\$18,000
APM-19-7513	SAN FRANCISCO CINEMATHEQUE	San Francisco Cinematheque	San Francisco	4	\$18,000	\$16,200
APM-19-7808	SACRAMENTO COMMUNITY CABLE FOUNDATION		Sacramento	4	\$25,000	\$22,500
APM-19-8026	Mending the Ruins		Humboldt	4	\$25,000	\$22,500
APM-19-8416	LOOK WHAT SHE DID		Los Angeles	4	\$25,000	\$22,500
APM-19-7755	KVIE INC		Sacramento	4	\$25,000	\$22,500
APM-19-7855	KCRW FOUNDATION INC		Los Angeles	4	\$25,000	\$22,500
APM-19-7927	CRAFT IN AMERICA INC		Los Angeles	4	\$25,000	\$22,500
APM-19-7516	ASIAN CULTURE AND MEDIA ALLIANCE INC		San Diego	4	\$15,000	\$13,500
APM-19-7979	VISUAL COMMUNICATIONS MEDIA		Los Angeles	3	\$20,000	\$0
APM-19-6939	SISKIYOU MEDIA COUNCIL INC		Siskiyou	3	\$25,000	\$0
APM-19-7234	REGENTS UNIVERSITY OF CALIFORNIA LOS ANGELES		Los Angeles	3	\$3,900	\$0
APM-19-7136	Veteran Arts Project	Social and Environmental	San Diego	3	\$25,000	\$0
APM-19-9096	THE FILM HISTORY FOUNDATION		Mendocino	3	\$8,737	\$0
APM-19-7771	RURAL CALIFORNIA BROADCASTING CORP KRCB-TV		Sonoma	3	\$25,000	\$0
APM-19-7783	PROPHET WORLD BEAT PRODUCTIONS		San Diego	3	\$25,000	\$0
APM-19-7220	MENDOCINO COUNTY PUBLIC BROADCASTING		Mendocino	3	\$25,000	\$0
APM-19-6953	MODESTO SOUND		Stanislaus	3	\$13,210	\$0
APM-19-7897	FUTURE ROOTS INC		Los Angeles	3	\$25,000	\$0
APM-19-7613	EIGHTEEN EIGHTY EIGHT		Orange	3	\$20,890	\$0
APM-19-7731	DIRTY LOOKS INC		Los Angeles	3	\$23,844	\$0
APM-19-7566	Blue Lake Rancheria Tribe of California		Humboldt	3	\$25,000	\$0
APM-19-8048	VOICEOFORANGECOUNTYORG		Orange	2	\$25,000	\$0
APM-19-6812	THE CSU CHICO RESEARCH FOUNDATION		Butte	2	\$24,934	\$0
APM-19-7274	OPERATION HTHC		Sacramento	2	\$500	\$0
APM-19-7949	KCHUNG RADIO		Los Angeles	2	\$15,000	\$0
APM-19-7557	FREEDOM ARCHIVES		San Francisco	2	\$25,000	\$0
APM-19-6656	FRAMELINE INC		San Francisco	2	\$25,000	\$0

Rank	Percent
6	100%
5	95%
4	90%
3	0%
2	0%
1	0%

Total Request
\$965,608

Total Recommended
\$527,306

APM-19-7661	Connectopod Learning		Los Angeles	2	\$25,000	\$0
					\$965,608	\$527,306

FY19-20 APM Funding Allocation Recommendations: Scenario 2

Application ID	Applicant Organization	Fiscal Sponsor	Applicant County	Final Rank	Grant Request Amount	Total Grant Award Recommendation
APM-19-7444	WHITE ASH BROADCASTING INC		Fresno	6	\$6,968	\$6,968
APM-19-7863	SOUTHERN CALIFORNIA PUBLIC RADIO		Los Angeles	6	\$25,000	\$25,000
APM-19-7145	Bay Area International Children's Film Festival	Chabot Space and Scienc	Alameda	6	\$19,750	\$19,750
APM-19-7098	RAZORCAKE-GORSKY INC		Los Angeles	6	\$25,000	\$25,000
APM-19-7182	LA THEATRE WORKS		Los Angeles	6	\$25,000	\$25,000
APM-19-8024	KQED INC		San Francisco	6	\$25,000	\$25,000
APM-19-8083	BOYLE HEIGHTS ARTS CONSERVATORY		Los Angeles	6	\$25,000	\$25,000
APM-19-7769	REDWOOD EMPIRE PUBLIC TELEVISION		Humboldt	5	\$25,000	\$22,500
APM-19-8524	Voices of Monterey Bay	Institute for Nonprofit New	Monterey	5	\$25,000	\$22,500
APM-19-8041	SO SAY WE ALL		San Diego	5	\$25,000	\$22,500
APM-19-7957	SHASTA COUNTY ARTS COUNCIL		Shasta	5	\$25,000	\$22,500
APM-19-7163	GLOBAL GIRL MEDIA		Los Angeles	5	\$20,000	\$18,000
APM-19-7429	KCETLINK		Los Angeles	5	\$25,000	\$22,500
APM-19-8216	ARHOOLIE FOUNDATION		Contra Costa	5	\$25,000	\$22,500
APM-19-7218	SAN FRANCISCO JEWISH FILM FESTIVAL		San Francisco	4	\$19,963	\$15,970
APM-19-7195	SAN DIEGO STATE UNIVERSITY FOUNDATION		San Diego	4	\$14,912	\$11,930
APM-19-7225	SAN FRANCISCO INDEPENDENT FILM FESTIVAL		San Francisco	4	\$20,000	\$16,000
APM-19-7513	SAN FRANCISCO CINEMATHEQUE	San Francisco Cinemathe	San Francisco	4	\$18,000	\$14,400
APM-19-7808	SACRAMENTO COMMUNITY CABLE FOUNDATION		Sacramento	4	\$25,000	\$20,000
APM-19-8026	Mending the Ruins		Humboldt	4	\$25,000	\$20,000
APM-19-8416	LOOK WHAT SHE DID		Los Angeles	4	\$25,000	\$20,000
APM-19-7755	KVIE INC		Sacramento	4	\$25,000	\$20,000
APM-19-7855	KCRW FOUNDATION INC		Los Angeles	4	\$25,000	\$20,000
APM-19-7927	CRAFT IN AMERICA INC		Los Angeles	4	\$25,000	\$20,000
APM-19-7516	ASIAN CULTURE AND MEDIA ALLIANCE INC		San Diego	4	\$15,000	\$12,000
APM-19-7979	VISUAL COMMUNICATIONS MEDIA		Los Angeles	3	\$20,000	\$0
APM-19-6939	SISKIYOU MEDIA COUNCIL INC		Siskiyou	3	\$25,000	\$0
APM-19-7234	REGENTS UNIVERSITY OF CALIFORNIA LOS ANGELE		Los Angeles	3	\$3,900	\$0
APM-19-7136	Veteran Arts Project	Social and Environmental	San Diego	3	\$25,000	\$0
APM-19-9096	THE FILM HISTORY FOUNDATION		Mendocino	3	\$8,737	\$0
APM-19-7771	RURAL CALIFORNIA BROADCASTING CORP KRCB-TV		Sonoma	3	\$25,000	\$0
APM-19-7783	PROPHET WORLD BEAT PRODUCTIONS		San Diego	3	\$25,000	\$0
APM-19-7220	MENDOCINO COUNTY PUBLIC BROADCASTING		Mendocino	3	\$25,000	\$0
APM-19-6953	MODESTO SOUND		Stanislaus	3	\$13,210	\$0
APM-19-7897	FUTURE ROOTS INC		Los Angeles	3	\$25,000	\$0
APM-19-7613	EIGHTEEN EIGHTY EIGHT		Orange	3	\$20,890	\$0
APM-19-7731	DIRTY LOOKS INC		Los Angeles	3	\$23,844	\$0
APM-19-7566	Blue Lake Rancheria Tribe of California		Humboldt	3	\$25,000	\$0
APM-19-8048	VOICEOFORANGECOUNTYORG		Orange	2	\$25,000	\$0
APM-19-6812	THE CSU CHICO RESEARCH FOUNDATION		Butte	2	\$24,934	\$0
APM-19-7274	OPERATION HTHC		Sacramento	2	\$500	\$0
APM-19-7949	KCHUNG RADIO		Los Angeles	2	\$15,000	\$0
APM-19-7557	FREEDOM ARCHIVES		San Francisco	2	\$25,000	\$0
APM-19-6656	FRAMELINE INC		San Francisco	2	\$25,000	\$0
APM-19-7661	Connectopod Learning		Los Angeles	2	\$25,000	\$0

\$965,608

\$495,018

Rank	Percent
6	100%
5	90%
4	80%
3	0%
2	0%
1	0%

Total Request
\$965,608

Total Recommended
\$495,018