



**CAC FINAL REPORT
NARRATIVE & QUANTITATIVE QUESTIONS
FY16-17 STATE-LOCAL PARTNERSHIP**

The California Arts Council (CAC) requires the submission of Final Reports for all grants. Final Reports are due 30 days after the completion of the Grant Period. While the CAC is transitioning to a new grants management system, we are using a brief final report form.

The Narrative Questions & Quantitative Questions provided below may be used as a reference when preparing to submit your FY16-17 Final Report via the online form. For additional questions regarding the completion of your Final Report, contact the designated CAC Program Manager for your program. Visit our website at www.arts.ca.gov for additional grant program information.

Questions below are for reference only. Do not modify this document in order to provide your answers to CAC – actual responses should be submitted via the online form.

Narrative Questions

- 1. Local Arts Networking** - Over the course of the grant period, briefly describe how you achieved the following: a) Served as a resource for your constituents; b) Provided technical assistance; c) Linked individuals, organizations, businesses, and government; d) Impacted public policy towards community arts and cultural development. (Max. 3,000 characters)

- 2. Access, Equity and Community Engagement** - Over the course of the grant period, briefly describe how you achieved the following: a) Promoted and fostered the artistic and cultural diversity of the community; b) Ensured access in the development and participation of programs and activities for: All cultural and geographic communities; Community members of all income levels; People with disabilities. (Max. 3,000 characters)

- 3. Leadership and Management** - Over the course of the grant period, briefly describe your progress in the following areas: a) Secured a diversity of income from both public and private sources; b) Reached appropriate levels of staff compensation with opportunities for staff development; c) Maintained a governing body that is representative of the community and diverse in its professional skills; d) Developed effective governance policies and structure; e) Ongoing strategic and cultural planning. Please briefly describe any leadership transitions, either during the course of the grant period or impending. (Max. 3,000 characters)



4. Did you receive a Poetry Out Loud award in FY16-17? (select one)

If yes, please include POL responses in questions 5-10. If no, please answer questions 5 – 7, and 10.

Yes

No

5. Briefly describe any evaluation or assessment completed in connection with the grant activities and share the results. (Max. 500 characters)

6. Funding Highlights - Please share 1-5 of the the most significant, specific highlights to your programs, activities and/or services as a direct result of CAC funding. Please consider the following statement: “We would not have been able to accomplish the following without the support of the California Arts Council.” (Max. 2,000 characters)

7. Challenges and Opportunities - Please share 1-5 of your greatest obstacles or challenges to implementing programs, activities and/or services, and describe how you addressed them. (Max. 2,000 characters)

8. Please indicate the extent that you were able to complete the approved scope of work for POL, describe the activities supported by the CAC, and the individuals who provided those services. If unable to complete the scope of work, please explain. (Max. 1,000 characters)

9. Please briefly describe how you promoted POL to your constituents as well as provide links to any publicity that you received. (Max. 750 characters)

10. Provide the total cost of the activities supported by this grant, including additional funds. (Enter whole dollar amount.)



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Quantitative Questions

The Quantitative Questions form page is required for this grant program.

IMPORTANT: Figures that you will be entering on the actual online form should encompass only those activities and individuals directly affected by or involved in programs and services funded by this CAC grant, and only occurring between your award start and end dates. You may leave BLANK any items that are not applicable or for which you do not have the actual figures or supportable estimates.

Questions below are for reference only. Do not modify this document in order to provide your answers to CAC– you will be submitting your actual responses via the online form.

Programs and Services

- 1. # of artworks created**
Can include student works, adaptations, re-creations, or re-stagings of existing works.
- 2. # of free events**
- 3. # of concerts/performances/readings**
- 4. # of lectures/demonstrations/workshops/symposium
concerts/performances/readings**
- 5. # of classes or sessions**
Classes or sessions in which students actively developed artistic and creative skills
- 6. # of exhibitions curated/presented**
Include visual arts, media arts, films, film festival, and design. Count each curated film festival as a single exhibition.
- 7. # of artists' residencies**
Artists' activities in schools or other community settings over an extended period of time.
- 8. # of artists directly involved**
Artists involved in providing artistic services specifically identified with the award.
- 9. # of schools (pre-K through grade 12) that actively participated**



Those schools that were involved actively in your project, not those to which material simply was distributed.

10. # of classrooms (pre-K through grade 12) that actively participated

11. # of classroom teachers (pre-K through grade 12) that actively participated

12. # of nonprofit organizational partners

13. # of for-profit business partners

Businesses that combined resources and worked together to make the project happen. Do NOT include funders unless they actively participated.

14. # of governmental agency partners

Agencies that combined resources and worked together to make the project happen. Do NOT include funders unless they actively participated.

15. # of apprenticeships/internships

16. # of hours broadcast on radio, television, cable, web or other digital networks

For series, include hours for all broadcasts. Include broadcasts that occurred after the end date of the project only if they were a direct result of the funding of this award. Do NOT include public service announcements, advertising, or other promotional activities, or Web-casts.

17. # of other events

Notes - 17. # other events (if applicable)

You will have an opportunity to describe "other events", if provided in the question above. (Max. 250 characters)