



Artists in Schools

2015-2016 Planning Grant Guidelines

Deadline: March 20, 2015, 11:59PM – (online submission)



The Mission of the California Arts Council, a state agency, is to advance California through the arts and creativity.

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2015-2016 PLANNING GRANT GUIDELINES
DEADLINE: March 20, 2015, 11:59PM



Background and Purpose:

Since 1976, the California Arts Council (CAC) has supported in-school and after-school arts programs that engage local arts organizations and professional artists. The Artists In Schools (AIS) program supports projects that integrate community arts resources—artists and professional art organizations—into comprehensive, standards-based arts-learning at school sites.

A limited number of planning grants are available to support nonprofit arts organizations with no or limited history working with schools, but have identified a school(s) in their community as a possible partner. Awards of \$2,500 in this category assist the arts organization and a school partner to plan a course of action to incorporate community arts resources into the ongoing standards-based arts activities of a school.

Eligible Request Amount

Requests for support may be made for up to \$2,500.

Applicant Eligibility

- Previous recipients of AIS Planning Grants are ineligible to apply.
- The applicant must be a California-based nonprofit arts organization or local arts agency with a history of arts programming for a minimum of three years prior to the time of application.
- The partnering school must be California-based.
- Artists working with the applicant arts organization must show professional experience of **at least three years** in the artistic discipline to be taught; must be residents of California; and may not be full-time students in a degree program.
- **An artist may be part of only one application to the AIS program in any given year.**
- The arts organization must be a nonprofit arts organization, and must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code, or must be a unit of government.
- An applicant without nonprofit status may use a California-based fiscal receiver that has nonprofit status, 501(c)(3), and which will provide the fiscal and administrative services needed to complete the grant. If a grant is awarded, the fiscal receiver becomes the legal contractor. The fiscal receiver must also demonstrate consistent arts programming

in California for a minimum of three years prior to the time of application, and have similar organizational goals to the applicant organization.

- **In order to spread our limited grant dollars, we have the following restrictions in the AIS Program: With the exception of organizations that receive AIS Planning Grants, organizations applying to Local Impact and AIS Programs, if recommended for funding in both grant programs in a given year, will be expected to choose one grant.**
- Organization can submit only one application per funding cycle.
- Organizations that are successful in securing an AIS Planning Grant in FY 2015-16 will be eligible to apply for AIS program funding in FY 2016-17.
- Applicants must complete a California Cultural Data Project Funder Report at the time of application.

Project Requirements

Funds may support, but are not limited to:

- Staff development workshops for artists and/or teachers
- Curriculum development
- Educational and artistic collaborations between artists and teachers
- Training for artists on classroom management skills and teaching pedagogy
- Training to better understand how to use the Visual and Performing Arts Content Standards or Common Core Standards effectively

Application Cycle:

- Deadline: March 20, 2015, 11:59PM (online submission)
- Grant Dates: October 1, 2015 - June 30, 2016

Review Criteria

CAC Staff will evaluate applications based on the following criteria:

- *Quality of project:* Clarity of project narrative and strength of project plan.
- *Artistic merit:* Strength of artistic action plan as it related to arts organization and school goals.
- *Project impact:* Projected benefit to the school and arts organization.

California Arts Council Decision-making

CAC program staff will evaluate all completed applications. The final authority for grant decisions is the appointed Council. Subsequent to receiving and reviewing the staff's recommendations, the Council will take into consideration the staff's recommendations and make final funding decisions at a public meeting.

Grant Amounts

Requests may be made for up to \$2,500.

If approved by the Council for support, grant amounts may differ from the request amount due to the level of funding available to the program, demand for that funding, and/or the rank a proposal receives from the review panel.

Should a grant award be made for an amount less than the request amount, the applicant will be required to confirm that the goals of the original request can be met or modified with a lesser grant award.

Matching Funds

AIS Planning Grants do not require a match.

What the CAC Does Not Fund

- AIS Projects that charge students for residency activities
- Former grantee organizations not in compliance with CAC grant requirements (as stipulated in grant agreement)
- Non-arts organizations not involved in arts activities (as applicants)
- For-profit organizations (as applicants)
- Projects with fundraising purposes, including grant writing
- Other state or federal agencies
- Programs not accessible to the public
- Projects with religious or sectarian purposes
- Organizations or activities that are part of the curricula base of schools, colleges, or universities
- Indirect costs of schools, colleges, or universities
- Trust or endowment funds
- Purchase of equipment, land, buildings, or construction (capital outlay or expenditures)
- Out-of-state travel activities
- Hospitality or food costs
- Expenses incurred before the start or after the ending date of the grant

Timeline

February 6, 2015	Application available
March 20, 2015, 11:59PM	Application deadline (online)
Late June	Funding decisions
Late June	Funding notifications
October 1, 2015 – June 30, 2016	Funded activity period

Staff Assistance

CAC staff is available on a limited basis to offer guidance and clarification in preparing your proposal. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. **Contact Shelly Gilbride, AIS Arts Program Specialist at shelly.gilbride@arts.ca.gov or (916) 324-0075.**