

State of California
CALIFORNIA ARTS COUNCIL
PUBLIC MEETING
MINUTES

California



Arts Council

January 14, 2011

VARIOUS LOCATIONS
CAC Contact (916) 322-6588

California African American Museum
600 State Drive, Exposition Park
Los Angeles, CA 90037
(213) 744-7432

California Arts Council
1300 "I" Street, Suite 930
Sacramento, CA 95814
(916) 322-6588

ATTENDANCE

Council Members:

Alexander, Michael (in Los Angeles)
Feruzzi Shriver, Malissa (Chair) (in Los Angeles)
Jefferson, Charmaine (in Los Angeles)
Lenihan, Terry (in Los Angeles)
Steinhauser, Susan (in Los Angeles)
Turner, William (Vice Chair) (in Los Angeles)

Members not in Attendance

Aitken, Wylie
Green, Andrew
Hubbard, Adam
Skelton, Karen

Staff:

Muriel Johnson, Director (at CAC)
Marilyn Nielsen, Deputy Director (at CAC)
Josie S. Talamantez, Chief of Programs (at CAC)
Scott Heckes, Chief of Administration (at CAC)
Mary Beth Barber, Communications Director (at CAC)
Patricia Milich, Public Awareness Coordinator (at CAC)
Diane Golling, Executive Secretary (at CAC)
Lucy Mochizuki, Procurement Officer (at CAC)

Invited Guests

Phyllis Smith, California State Library (personnel services)

Public in Attendance

none

CALIFORNIA ARTS COUNCIL

Minutes

January 14, 2011

Call to Order

Chair Malissa Feruzzi Shriver called the meeting to order at 11:10 a.m.

Roll Call

Mary Beth Barber called the roll. In attendance: Alexander, Feruzzi Shriver, Jefferson, Lenihan, Steinhauser, Turner. Absent: Aitken, Green, Hubbard, Skelton.

Director Search Issues

Johnson thanked the Council members for their hard work developing the various draft documents and providing their input and insight needed for the Director search process. Johnson made editorial suggestions to the draft Case Statement, Job Description, Qualifications and related information. The Councilmembers discussed the draft suggestions and other business related to the search process for the next Director and the position requirements.

ACTION: Authority for the Chair to make final decisions on content of Case Statement, Job Description and Qualifications, and timeline for documents completion

Alexander moved that Feruzzi Shriver, as Chair, has authority to give the final approval on the Case Statement, Job Description and Qualifications text to be posted by the California Arts Council for the open position of Director; and that drafts be created on Tuesday, January 18, 2011, for review, with the final documents posted on Wednesday, January 19, 2011, by close of business. Lenihan seconded, and the motion passed unanimously.

Director Search Issues (cont.)

Phyllis Smith of the California State Library – who provides personnel services to the California Arts Council – suggested that the Case Statement, Job Description and Qualifications be edited to a much shorter document, with the extensive information drafted by the Council members being utilized when reviewing applications. Alexander asked if Smith would be able to help draft the edited documents according to the timeline approved of by the Council, and Smith answered in the affirmative.

The Council continued to discuss issues related to the Director search, including investigating assistance from a professional executive search firm and related matters.

Second 2011 Meeting

Johnson informed the Council that a second meeting in 2011 will be held on March 1, 2011, which is within the 60 day timeframe for existing members to be able to participate and for the Council to have a quorum. This meeting will be held in Los Angeles.

Public Comment

There were no members of the public in attendance to make comments.

Adjournment

The Council adjourned at 12:52 p.m.